



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

BHARATIYA MAHAVIDYALAYA, AMRAVATI

RAJAPETH, BADNERA ROAD

444605

www.bmvamt.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Educational Society of Bharatiya Vidya Mandir was set up in 1963 by a group of enthusiastic academicians with a noble cause of providing education to the deprived section of the society. Bharatiya Mahavidyalaya was set up in Amravati on 1st July 1963. The college is a multi-faculty college with Arts, Commerce and Science Faculties. With 3 undergraduate programmes, 4 Post-graduate programmes and 2 Ph.D. Programmes, the institute boasts of one of the leading colleges in the city.. Over 2100 students are availing the advantage of quality education in the Campus. With the supportive Management, efficient Principal and an experienced and highly qualified teaching and non-teaching staff, the institute has made a remarkable progress in these years. The college provides all the facilities to its students and staff. Well-equipped laboratories, ICT tools, computers, Wi-Fi has made the teaching-learning process more innovative and creative. The institution runs Certificate, Add-on and Value-added courses which help in getting skill-based education. The institute promotes a good research culture. More than 70% of our staff are Ph.D. holders. 11 teachers are Ph.D. supervisors. Botany and Commerce laboratories are recognized as Research centers by the university. 16 teachers have completed or have been working on their Minor Research Projects. The staff members have published research papers in reputed journals. Many of our teachers are Board of Studies or Academic Council members, and contribute in framing the syllabus of the university. Our institute can boast of some of the best sports personnel in the university. Our students have participated in State/ National/ International sport events and brought laurels to the institute. The NSS unit and the NCC units are very active. NSS students have contributed a lot towards the enhancement and enrichment of the society. The institute has two NCC units- 8 Mah. Boys and 4Mah. Girls Battalion.

Vision

To make students professionally competent and socially committed individuals imbued with ethical values to serve the society.

Mission

- To guarantee equal educational opportunities irrespective of gender, colour, race, caste, creed & marital status.
- To provide quality education at affordable charges to the students from the backward area to prepare them best suited to the demand of the market.
- To ensure all round development of students through curricular, co-curricular and extracurricular activities.
- To provide higher/continued education and research opportunities to faculty as well as staff members.
- To improve satisfaction level of all stakeholders.
- To create and disseminate knowledge.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Driven by our mission statement of imparting knowledge to all.
- Harmonious relationship among the members of the management, staff, students and parents
- Illustrious faculty, student-centered teaching
- Teaching aids for ICT enabled teaching
- Teachers firmly believe in lifelong learning
- Well-equipped laboratories
- Maximum number of teachers with Ph.D. degree
- NAAC Reaccredited with Grade “B” CGPA 2.76.
- Adoption of number of best practices
- Active NSS unit to serve the society
- High success rates in examinations as compared to University results
- Excellence in sports
- Pioneers in offering professional courses like Biotechnology, Computer Science and Microbiology
- Representation by a large number of faculty members in Board of Studies contributing to curriculum design and implementation
- Wide range of extension, co-curricular and extra-curricular activities
- Language Lab in the Department of English to develop the communicative ability of the students and faculty members.
- Modern library with plenty of reference and text book, periodic journals and newspapers, separate reading facilities for students and faculty members.
- Student feedback analyzed and used for improvement in all processes
- Optimum utilization of resources
- Concern and facilities for differently abled
- Gender-friendly premises
- Eco-friendly premises

Institutional Weakness

- Limitation of space
- Due to the economic background of students and the paucity of time available to them, limitation on implementing of value added courses
- Paucity of time for the teachers for research work
- Inadequate sports facilities.
- Inadequate research facilities.
- Inadequacy of specific UGC schemes.

Institutional Opportunity

- To introduce job oriented and skill development, self-employed courses and other emerging subjects
- To open Post Graduate classes in some selected departments
- Research and extension activities in the field of local culture natural resources and its utilization
- To motivate for self-employment opportunities.

- To carry out more research projects.
- To build up consultancy services.
- To develop collaborative work with government, industries and NGOs

Institutional Challenge

- To Keep pace with the rapid changes in higher education
- To sustain quality along with access
- To Provide resources for marginalized students
- To Generate resources for up-gradation of infrastructure
- To provide job opportunities to the degree holders
- To provide hostel facilities to all the needy students
- To start research activities for the development of the faculty members with available facilities in collaboration with nearby Universities and research institutes.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college adheres to the curriculum framed by the university and believes in developing a healthy academic culture through an effective delivery of the same. IQAC takes initiative to prepare Teaching Plan and Academic Calendar for the academic year as per university guidelines. Meetings at departmental levels are arranged first to verify the syllabus and then to review the progress of syllabus completion periodically. Teachers, individually, maintain their daily diaries which reflect the teaching plan and other academic activities of the year. Board of Studies Members from the college serve as a bridge between the college and the university in communicating the suggestions given by faculties regarding syllabus. Academic Audit is done every year to take an overall review of the progress of the academic work. The College is sensitive to the various social issues and makes every effort to sensitize the students in this regard. Along with the subject related knowledge, the institute sincerely attempts to integrate cross cutting issues into the curriculum. CBCS and Elective Course system has been implemented in programmes like B.A., B.Sc. and M.Sc. Certificate Course, Add-on and Value-added courses help in enhancing the level of the students. Feedbacks related to curriculum are collected from the stakeholders, suggestions are discussed in the IQAC meetings and the possible steps are taken for its proper implementation.

Teaching-learning and Evaluation

Teaching-learning and Evaluation process is planned and organized as per the academic plan of the college. An Entry Level Test is conducted at classroom level which helps in identifying the Slow and Advanced learners. Remedial classes are arranged for Slow learners. Apart from the traditional ways of learning methods, the institute motivates Experiential and Participative learning where student becomes the center of all the activities. Field Visits, Research Projects provide a valuable opportunity to students to virtually attach and enhance their learning experience. All the teachers make use of the ICT tools in the classes. ICT enabled and Smart rooms are used by teachers to provide virtual experience to the students. Innovative and creative teaching-learning methods are used to transfer and gain knowledge quickly and in a more efficient way. Use of ICT, E-learning resources, well-equipped laboratories, software like Moodle have made teaching-learning process more

innovative. The institute follows the norms and the guidelines set by the University regarding Evaluation system. At college level, the Examination Committee bears the responsibility of managing the process of continuous evaluation in the form of Unit Tests, Common Tests, Projects, Seminars, Assignments, Group Discussions, Practical Examinations etc. Institution believes in transparent process of evaluation. The grievances of the students related to examinations are addressed properly and the process is administered systematically, transparently and in an efficient way within the given parameters of the university. The IQAC prepares an Academic Calendar keeping in view the guidelines given by the university. It includes various academic, extensions, sports, cultural events/activities to be conducted in a particular year. Program outcomes, program specific outcomes and course outcomes for all programs offered by the College are stated and displayed on the College Notice Board and the College Website. Attainments of COs are calculated by using University Examination Results. Programme specific outcomes are measured through both academic and non-academic performances of the students. Seats reserved for various categories are filled as per applicable reservation policy. Mentor-Mentee Scheme proved successful in knowing the difficulties faced by the students and improving relationship between teachers and students.

Research, Innovations and Extension

The institute received grants of Rs. 18.36 Lakhs for 16 Minor Research Projects. 11 of our teachers are Research Guides and 30 students completed their Ph.D. under supervision of these teachers. Though the college does not boast of a functioning Incubation Centre, it has constituted a Research Cell for promotion of research and transfer of knowledge. Sustainable Bio Fertilizer developed by Microbiology Department, Designing of Bread Board by Physics Department, Water and Soil Testing by Chemistry Department and Paper Bag Making by Zoology Department are some of the initiatives for creation and transfer of knowledge. 13 programmes are conducted on IPR and Industry-Academia Innovative practices. The institution has a stated Code of Conduct to check malpractices and plagiarism in research. Teachers have published 160 research papers in journals, 100 in conference proceedings, and 31 books or book chapters. The college undertook many activities in the neighborhood community to sensitize students to social issues and holistic development. NSS and NCC in collaboration with NGOs, community and industry, conducted many extension and outreach programmes. Participation of students in programmes like Swachh Bharat, AIDS Awareness, Gender Issues is remarkable. Practices like On-the-Job-Training and Student Exchange have provided students a chance to connect with the outer world. The institute has 5 functional MOUs with Wildlife and Environment Conservation Society, Kautilya Dnyanprabodhini, Alcoholics Anonymous, V2 Aqua and Avirat; and has organized many programmes of Social, Environmental and Educational importance in these years.

Infrastructure and Learning Resources

The campus area of the college is 2 acres and the built-up area is 5905 SQM. To cater to the needs of increasing student strength, the college has always taken proactive steps to provide various facilities to develop the infrastructure in the campus in terms of classrooms, laboratories, and for sports and co-curricular activities. The institution has 26 classrooms, 12 laboratories, 2 research Labs, a language lab, a spacious conference hall, Library and a reading room and a Staff Room etc. 10 classrooms and laboratories are ICT enabled and rest of the 25 rooms are with the Wi-Fi facility.. The institute has done quality upgradation of Physics, Chemistry and Home-economics laboratories, Staff room, Common Room in the last five years. The computer laboratories for Commerce and Computer Science Departments have more than 80 computers. Almost every department has computer and internet facility. Office and Library is fully computerized. Sports grounds are available for Basketball, Volleyball, Kabaddi and Tennikoit. Indoor Games like Table Tennis, Carrom and Chess have

separate arrangements. A well-equipped Gymnasium and Yoga Center is available for students. A Multi-Purpose Hall and an open stage is available for cultural activities. The institution aims at providing best IT facilities to its students and staff so that they can utilize these resources to a greater extent. Facilities like LCD projectors, scanners, printers, Wi-Fi, internet are provided. The library has over 52000 books for the use of students and staff. Library is fully automated and has software like SOUL and E-Calibre to avail these books to students at fingertips. The institution has made adequate arrangements for the maintenance and upkeep of the college infrastructure. The number of the rare books in the library which are published before 1930 goes up to 390.

Student Support and Progression

Students are an integral part of academics and the various activities which takes place in the college. Students get benefitted by the Scholarship and Free-ship provided by the government. Scholarship is given at institutional level by the Faculty of Commerce and Faculty of Science to meritorious students. Capability and Enhancement Schemes like Guidance for Competitive Examinations, Career Counselling, Soft Skill Development, Remedial Coaching, Language Lab, Yoga and Meditation and Personal counselling are available for students. Vocational Training in E-learning, Photography, Power Supply Designing, Tally and DTP, Bag Making has been given to students. The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. Placement Cell of the college looks into the Campus placement Drive. Many students are placed in companies like TCS, Airtel, Syntel, Cognizant etc. Percentage of student progression is satisfactory. Students also qualified in the examinations like NET, SET and state government examinations. Students received medals for outstanding performance in sports and cultural activities at national and international level. Chetan Raut got 4th rank at International level in swimming. He also swam English Channel. The college organizes Sports and Cultural competitions at the institution level. The college has an active Student Council and representation of students on academic and administrative committees. Alumni Association of Bharatiya Mahavidyalaya Amravati is recently registered. But the Alumni Association of Bharatiya Mahavidyalaya is functional since past 25 years and has played a very vital role in the progress of the college.

Governance, Leadership and Management

The governance of the institution is reflective of an effective leadership and is in tune with the vision and mission of the institute. Members from the teaching staff are the members of the Management. This enables a very healthy work atmosphere. The institute follows a decentralized mechanism to enable everyone to be a part of the work culture. Students are at the center of all the activities. The institution has a perspective and strategic plan which helps in proper execution of the things. The Institute has a very well-defined organizational structure which enables smooth functioning of the institute. The Service Rules, Procedures, Recruitments and Promotional Policies are as per the rules of the UGC. Redressal mechanism is carried out via meetings of the grievance cell. Implementation of e-governance can be seen in areas of admission, finance and accounts, student admission and examination. For the smooth functioning of the college various committees and bodies have been formed. The Management and the college have several welfare measures for well-being of teaching and non-teaching staff. There is a well formulated Performance Based Appraisal System for teaching and non-teaching staff. The college has Internal and External audit mechanism. The Internal Audit is carried out by the Auditor of the management periodically within every financial year. The government assessment is carried out by the Joint Director of Higher Education, the Senior Auditor and audited by the Auditor General of the State periodically. The development committee of college follows set procedures and makes purchases as per the

requirements of various departments. Suggestions of all the stakeholders are taken into account in the Budget Formulation. With the Principal as the chairperson and the efficient IQAC team, the college has noticeably increased its progress graph in the last five years. Since the Second Cycle of Accreditation, very prominent improvements have been made in the academic and extracurricular activities of the institute. Focus has shifted from quantitative to qualitative improvements. Recommendations given by the Peer Team for Quality Enhancement in the 2nd cycle of accreditation are almost complied and quality additions are made in the 3rd cycle.

Institutional Values and Best Practices

Institutional values and social responsibilities are clearly reflected in the various activities and programmes organized by the college. Bharatiya Mahavidyalaya is a co-education institution and is aware of the importance of gender equity. The Institution is sensitive towards women issues and therefore imparts gender sensitivity among students through a planned process and various activities taking place throughout the year. Safety measures like CCTV cameras, Fire Extinguisher, Anti-Ragging Cell, Security Guards, Medical assistance, Sanitary Vending Machine, Self- defense Training etc. are available in the college. Facilities like Personal Counselling and Common room are provided to girl students. Institution takes all measures required to ensure that the campus is clean and free of wastes that harm the environment. The institute adopts environment friendly practices such as waste recycling, energy conservation, waste management, rain water harvesting and green practices. Use of bicycle and public transport, paperless office, plastic free campus and green landscaping are some of the initiatives taken by the institute. College provides facilities for Divyangjan like ramp, railing, wheel chair, scribes for exam, rest room, separate urinal etc. Every year institution celebrates National Festivals as well as Birth Anniversaries of the great Indian personalities to promote values of patriotism, humanity, communal harmony and social awareness among students. The concerns for social responsibilities as well as values held by the institution are explicit in its regular activities. The institute has taken initiatives to address locational advantages and disadvantages, and contribute to local community. Code of conduct handbook and Core Values are displayed in the institution and on the college website. Activities to increase consciousness about national identities, universal values are conducted regularly. The institution maintains complete transparency in its financial, academic and administrative functions. The two best practices successfully implemented by the institution are: 'Preparation of Sustainable Bio-fertilizer for Agriculture' and 'Community Service by helping de-addiction of alcohol in the surrounding community'.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BHARATIYA MAHAVIDYALAYA, AMRAVATI
Address	Rajapeth, Badnera Road
City	Amravati
State	Maharashtra
Pin	444605
Website	www.bmvamt.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Aradhana G. Vaidya	0721-2673283	9422392840	0721-2566801	bmvamt@gmail.com
IQAC / CIQA coordinator	Vijay D. Bhange	0721-2575033	8459000125	0721-2560232	vjiaybhange@rediffmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-07-1963

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	08-05-1987	View Document
12B of UGC	08-05-1987	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Rajapeth, Badnera Road	Urban	2	5905

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	36	HSC	English	372	352
UG	BCom,Commerce	36	HSC	English,Marathi	960	879
UG	BA,Arts	36	HSC	Marathi	992	631
PG	MSc,Science	24	BSc	English	44	43
PG	MCom,Commerce	24	BCom	English	168	149
PG	MA,Arts	24	BA	Marathi	40	18
PG	MA,Arts	24	Any UG	English	160	40
Doctoral (Ph.D)	PhD or DPhil,Science	60	MSc	English	6	0
Doctoral (Ph.D)	PhD or DPhil,Commerce	60	MCom	English,Marathi	6	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				21				30			
Recruited	0	0	0	0	12	9	0	21	6	7	0	13
Yet to Recruit	0				0				17			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government			26	
Recruited	19	3	0	22
Yet to Recruit			4	
Sanctioned by the Management/Society or Other Authorized Bodies			0	
Recruited	0	0	0	0
Yet to Recruit			0	

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	5	2	0	7
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	10	8	0	4	3	0	25
M.Phil.	0	0	0	6	4	0	2	4	0	16
PG	0	0	0	12	9	0	6	7	0	34

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	3	0	10
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	19	47	0	66

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1075	0	0	0	1075
	Female	787	0	0	0	787
	Others	0	0	0	0	0
PG	Male	67	0	0	0	67
	Female	183	0	0	0	183
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	223	191	209	211
	Female	145	151	134	139
	Others	0	0	0	0
ST	Male	123	165	87	91
	Female	23	33	25	14
	Others	0	0	0	0
OBC	Male	511	462	498	486
	Female	510	481	490	470
	Others	0	0	0	0
General	Male	144	195	184	150
	Female	109	161	171	135
	Others	0	0	0	0
Others	Male	136	74	105	144
	Female	84	40	53	107
	Others	0	0	0	0
Total		2008	1953	1956	1947

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 32

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	6	6	6

2 Students

2.1

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2008	1953	1956	1947	1737

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1080	1080	1084	1080	1055

File Description	Document
Institutional data in prescribed format	View Document

2.3**Number of outgoing / final year students year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
240	254	262	255	220
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3 Teachers**3.1****Number of full time teachers year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
38	40	40	40	42
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3.2**Number of sanctioned posts year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
51	41	41	41	41
File Description		Document		
Institutional data in prescribed format		View Document		

4 Institution**4.1****Total number of classrooms and seminar halls****Response: 37****4.2****Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)**

2017-18	2016-17	2015-16	2014-15	2013-14
67.16167	138.52587	106.59484	114.80874	114.81304

4.3**Number of computers****Response: 118**

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Bharatiya Mahavidyalaya Amravati, a multi-faculty college, is affiliated to Sant Gadge Baba Amravati University, Amravati. The college adheres to the curriculum framed by the university and believes in developing a healthy academic culture through an effective delivery of the same. A well-planned structure adopted by the college is a clear reflection of its commitment towards constructive curricular planning and implementation.

In order to ensure an effective delivery of curriculum the institution has taken following measures:

- An **Academic Committee** comprising the Principal and the Heads of the Departments prepare policies.
- IQAC takes initiative to prepare **Teaching Plan and Academic Calendar** for the academic year as per university guidelines.
- After initial strategic decisions, the faculties are encouraged to prepare an active **plan for classroom teaching** for the entire academic year.
- The **syllabus is allotted** taking into consideration the interest and specialization of the teachers.
- **Meetings at departmental levels** are arranged first to verify the syllabus and then to review the progress of syllabus completion periodically.
- **Identification of Slow and Advanced learners** is done through **Entry Level Test**. Special attention is given to Slow learners by solving their difficulties at an individual level and by providing extra coaching to them.
- The college provides **Remedial Coaching** to students in difficult subjects like English, Mathematics and Physics.
- For **Advanced learners**, we provide special coaching and encourage them to succeed in examinations.
- Teachers make ample use of the **ICT based teaching** tools in the classrooms. Use of PPT, educational videos, e-learning sources, informative slides and documentaries is done with utmost care.
- Teachers, individually, maintain their **daily diaries** which reflect the teaching plan and other academic activities of the year.
- **Board of Studies Members** from the college serve as a bridge between the college and the university in communicating the suggestions given by faculties regarding syllabus.
- A **Workshop on 'New Education Policy'** was organized by the college in the year 2015. All the stakeholders including Management, Principal, Teachers, industrialists, Students were the part of the workshop. Suggestions were given by the stakeholders regarding the formation of new education policy. The same were conveyed to the University which helped in framing the new curriculum.
- **Feedbacks related to curriculum** are collected from the stakeholders, suggestions are discussed in

the IQAC meetings and the possible steps are taken for its proper implementation.

- **Continuous evaluation** is done throughout the year in the form of Unit Tests. Guest Lectures, and Field-Industrial visits are arranged to make students aware of the practical side of the syllabus.
- **Academic Audit** is done every year to take an overall review of the progress of the academic work.
- **Research Cell, Career and Counseling Cell, Placement Cell, Competitive Examination Committee, Academic Audit committee** keep watch on the progress of the academic activities throughout the year.
- The college staff is encouraged to attend **Refresher, Orientation courses, Conferences, Seminars and Workshops** to keep abreast with the new developments in the Academic Sector.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 135

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	13	13	12	12

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years	
Response: 0	
1.2.1.1 How many new courses are introduced within the last five years	
File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented	
Response: 50	
1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.	
Response: 3	
File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years				
Response: 4.75				
1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years				
2017-18	2016-17	2015-16	2014-15	2013-14
124	95	20	136	82

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The College is sensitive to the various social issues and makes every effort to sensitize the students in this regard. Along with the subject related knowledge, the institute sincerely attempts to integrate cross cutting issues into the curriculum.

Gender

- The institute follows the norms set by the State government regarding **reservation policy for girl** students.
- **Women's Grievance Cell** is activated in the institute which takes care of the safety and welfare of the girls.
- The students are acquainted with the concepts like **gender equity**.
- The course content helps in communicating these ideas very effectively to the students.
- Co-curricular programmes arranged at regular intervals in the college tackle the gender-related issues and help in spreading the message of gender equality.

Environment and Sustainability

- In, '**Environmental Studies**', a compulsory subject for second year, faculty makes students aware of the basic components of environment and their applications in various fields.
- The articles, poems, essays included in the syllabus address the environmental issues.
- Institute organizes **Awareness Drives** about Environment and Wild-life Protection, E-Waste Management, De-Addiction, AIDS, Cleanliness, Right to Vote, Rain-harvesting, Malnutrition, Immersion of Ganesh and Durga idol in the festival season or campaigns like 'Say no to Plastic Bags' etc.

Human Values and Professional Ethics

- Subjects like languages and Social Sciences help in inculcating human values in young students.
- A clear reflection of the values included in the syllabus can be seen in the activities conducted by the college.
- Essential educational skills go hand in hand with the human values and the college has left no stone

returned to instill these things in students.

- The subjects taught facilitate a holistic development of all the students forming a basis of value-based life. It ensures a positive perspective towards life and career, and spreads positivity among students. These things prepare the students to be completely ready to face the professional world.
- N.S.S. and N.C.C. activities organized throughout the year give justice to issues like Gender Equality, Environmental Awareness and Human Values.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 3

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 3

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 19.42

1.3.3.1 Number of students undertaking field projects or internships

Response: 390

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

Response: A. Any 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 69.66

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2008	1953	1956	1947	1737

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2768	2768	2780	2768	2692

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1080	1080	1084	1080	1055

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

- The determining factors which help in deciding the Advanced and Slow learners are Language Proficiency, Capability, Knowledge of Technology, Intelligence level etc. of the students.
- The varying stages of the Teaching-Learning process provide a clear picture of the different levels of the learner.
- At the entry stage, the **overall percentage of marks** obtained at the qualifying examination is the main indicator.
- An **Entry Level Test** is conducted at classroom level which helps in identifying the Slow and Advanced learners.
- The regularity of the student, his attentiveness in the class, his language proficiency, his participation in class activities etc. are the other pointers.
- Assessment is also done on the basis of learner's social skills and his initiative in activities of the department.
- Another way to judge the level of the learner is his performance in the various **internal and external evaluations**.
- The indicators mentioned above help in observing and identifying the needs of the Slow and Advanced learners.

Though the college believes in offering equal opportunities to all the learners, special attention is given to **slow learners**.

- The **Remedial classes** are conducted by English, Physics and Mathematics departments. Extra classes are arranged for slow learners.

- The teachers, through **Mentor-Mentee scheme**, interact with students to motivate them, and guide them to cope with the difficulties in learning process.
- Through frequent counseling and most of the times by providing subject related material like class notes, additional reference books, videos and PPTs related with subject, a sincere attempt is made to augment the level of the slow learners.

Advanced learners are motivated-

- By making them to participate in programmes or competitions like Seminars, Quiz Competitions, Poster and Model competitions, Debates, Research Project Competitions etc.
- They are encouraged to organize exhibitions and curricular activities.
- A continuous Internal Evaluation System works efficiently with Tests, Assignments, Presentations along with Personal Guidance and attention.
- Parents are well informed about the performance of the students. The purpose remains to improve the competence skill and the research attitude of the students.

Library plays a vital role in enhancing the level of the students:

- Issuing of books at regular intervals, a large reading room and the available online resources are some of the special features of the library.
- Most of the departments maintain their departmental libraries catering to the needs of the students.
- Advanced learners are advised to use more online resources. Special efforts are made by the institution in improving the Communication and Presentation skills of the students.

The outcome of the efforts made by the college is satisfactory as it resulted into a good result of the slow and advanced learners at the university level examinations. Advanced learners achieved excellence in Seminar, Essay, Poster, Debate competitions etc. and proved themselves at every level.

2.2.2 Student - Full time teacher ratio

Response: 1004:19

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.2

2.2.3.1 Number of differently abled students on rolls

Response: 4

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Apart from the traditional ways of learning methods, the institute motivates Experiential and Participative learning where student becomes the center of all the activities.

- **Field Visits, Research Projects** provide a valuable opportunity to students to virtually attach and enhance their learning experience.
- The **practical** conducted in the science laboratories of Physics, Chemistry, Botany, Zoology, Microbiology etc. give first-hand experience to the students.
- The **laboratories** of Physics, Chemistry, Computer Science, Commerce and Home-economics are **upgraded** to suit to the changing scenario in the field of education.
- **Visits to old-age home** and other social and historical sites by departments like Sociology, Home-economics, English, History and Geography offer genuine experience to the learners.
- **Visits to industries, Banks** or similar firms arranged by Commerce department acquaint the students with the real corporate world.
- **Study tours** encourage participation of students. Seminars and Presentations conducted in the classes give boost to participative learning.
- Functional English students, as a part of their **Job Training**, get actual experience of teaching in the classes. The phenomenon mentioned in the pages of book gets a golden touch of experience.
- All the teachers make **use of the ICT tools** in the classes. ICT enabled and Smart rooms are used by teachers to provide virtual experience to the students.
- **Internet access** is provided to the students in the campus and the desktops are available in the library for availing online resources.

The **participative activities** introduced by the college include:

- **Assignments, Group Discussions, Seminars, Project Writing, Debates, Quizzes, Exhibitions, Writing Articles, Case Studies, Community Surveys** etc. Workshops and Seminars conducted by the departments avail students a chance to be a part of innovative academic gatherings.
- **Literary Associations and Study Circles** work under Student-office bearing bodies and the most of the departmental activities take place under these associations.
- **Extra-curricular activities, Sports and Cultural activities** help in developing the overall personalities of the students.

The importance given by the college to **Problem-solving techniques** is well reflected-

- in the **Field work and the Projects** undertaken by the students. Science, Commerce and Social Science departments help students in identifying a specific problem related with science, environment or society, and come out with a mechanism to solve the issues.
- The theoretical problems, faced by the students, which give rise to critical thinking, are often solved by the teachers.
- Problem of communication in English is tackled by arranging special short-term programmes for the students.
- **Question Bank** which is available in the department as well as on the college website help students to know the actual framing of the questions in examinations and consequently to get away of the fear of examination.
- **Add-on courses like Soft-skills and Online Training Course** help students to realize with the need of good Communication Skill and the technical knowledge.

The college is very much committed to the development of student's complete development by introducing experiential, participative learning and problem-solving methodologies.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 38

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 50.2

2.3.3.1 Number of mentors

Response: 40

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovative and Creative teaching-learning has become a need of the present hour as it helps teachers and students to transfer and gain knowledge quickly and in a more efficient way. To make Teaching-Learning more interesting, the institute has adopted innovative and creative methods in the process of teaching-learning.

- **E-learning resources** are frequently used by teachers for the effective transfer of knowledge.
- The institute has provided every possible facility to make teaching-learning process more innovative.
- Well-equipped laboratories, Projectors, Internet facility, Software, Educational CDs, videos, e-books etc. are available to make the teaching-learning process more interesting.
- The college has **Nine ICT enabled classrooms and one Smart Classroom**. All other classrooms have **Wi-Fi facility**.
- **MOODLE** is used by some departments. The software helps in managing activities like Tests, Assignments and circulation of Notes etc. and acquaints the students with the new ways of evaluation.
- The institute permits teachers to participate in Seminars and Workshops to get acquainted with the recent developments in the Innovative teaching.
- The college has signed **MOUs** with some NGOs and industries to know the real application of knowledge and the innovativeness.
- Use of PPTs in the classes by most of the teachers is another way to make teaching-learning process more interesting.
- Videos made by the faculties, You-tube videos, films, dramas, slides, documentaries etc. are used to enhance the learning experience of the students.
- The use of these Audio-Visual Aids has increased the motivation of the students and saved them from the monotony of the traditional way of teaching.
- Judicious use of social media like Facebook and What App is also made for the easy transfer of information.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

Response: 93.93

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 67.12

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	28	28	26	25

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 19.24

2.4.3.1 Total experience of full-time teachers

Response: 731

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 2.5

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 1.46

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The institute follows the norms and the guidelines set by the University regarding Evaluation system.

- At college level, the **Examination Committee** bears the responsibility of managing the process of continuous evaluation.
- The information about the evaluation process is communicated to the students and teachers through College Website, Academic Calendar, Notices and meetings.
- **Academic Calendar** reflects the complete schedule of Annual Programme of various academic activities including the Unit Tests, Common Tests, Seminars and Assignments.
- Examination Committee prepare the detailed **Schedule for Internal Examination** and the same is conveyed to the students well in advance.

- Classroom Tests, Group Discussions, Seminars, Assignments, Reading Sessions, Presentations, Projects, and Personal Interviews are some of the other criteria to evaluate the progress of the students periodically.
- Apart from these traditional methods, new methods like Open Book Tests, Multiple Choice Tests, Surprise Tests, and Quizzes are also conducted to assess the students.
- Internal Assessment is again a part of Evaluation Mechanism and that is implemented as per the guidelines of the university. A proper schedule is prepared for the same by the departments.
- An evaluation of the student is done on the basis of his performance throughout the year. Timetable for the Internal Assessment is prepared by the departments.
- To make students aware of the pattern of Question paper, Question Bank is prepared by the Subject teachers and the same is uploaded on the website. Setting of the Question Paper and assessment of the answer sheet is also done.
- The marks are displayed or conveyed to the students orally and the grievances, if any, are solved by the respective teachers.
- IQAC, along with the heads of the departments, keep continuous watch on the Evaluation System and give qualitative suggestions for the improvement of the process.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The institute believes in transparent mechanism of internal assessment.

- Students are communicated of the process well in advance and are made aware of the evaluation pattern.
- The complete guidelines and rules regarding examinations are provided in the College Prospectus and the same are displayed on college notice board.
- For undergraduate students, internal assessment comprises Term End Examinations, Personal Interviews, Reading Sessions, Group Discussions and Practical or Assignments.
- A well-planned conduction of Practical Examinations through a properly communicated schedule and sufficient training prepare students to perform well at the time of examination.
- At Post-graduate level, the students get an excellent opportunity to showcase their talent through Academic Writing, Research Projects and Presentations. This provides a chance to students to actively participate in the academic activities and to improve the overall process of Teaching-Learning.
- After the internal evaluation, students' performance is discussed with the students and necessary suggestions are given for further improvement.

Transparency is maintained through the following practices: -

- The examination plan is prepared in the line with the Academic Calendar before the start of the session.
- Setting of question papers as per university exam pattern.
- Displaying marks of various subjects on the notice board.
- Underperforming students are guided for improvement (Remedial Teaching)
- The students are permitted to verify the Answer Books.

- The Field Work, Visits Reports and Project Works are monitored by the subject teacher.

From the academic year 2017-18, the SGB Amravati University has handed over the conduction of Examination to the college for the First Year (both Semester I and II).

- The evaluation of the Answer Books is carried out in the college by the college teachers, the Control Sheets and results are prepared in the college and then submitted to the University for the Declaration of the result.
- The Unit Tests, Home Assignments, Seminars or Field Works or Project Works are conducted in each Semester for all the subjects.
- The pre-semester and annual pattern examinations are conducted as per the university directions.
- For final year of B.Sc., B.A. and B. Com examinations, 30% marks are allotted for internal assessment. It is carried out through Seminars, Unit Tests, Projects, Group Discussions, Field / Industry visits etc.
- The complete process of Internal Assessment is carried out transparently and according to the norms set by the University.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The grievances of the students related to examinations are addressed at two levels- College and University- depending upon the nature of the grievances.

- University has appointed an Examination Nodal Officer to sort out the issues related with Examinations in the college.
- The college has an Examination Committee to carry out the effective implementation of internal assessment and college examinations.
- In case of any grievance, the College collects the applications on prescribed forms and forwards it to the authorities concerned.
- The facility for rechecking and re-evaluation of answer sheets is available for the students on paying the requisite fee.
- Grievances related to internal assessment are handled by the Examination Section of the College whereas grievances related to the external assessment are forwarded to the University.
- Students are free to approach teachers and Heads of Departments to resolve their queries related to the marks obtained in internal assessment, if any. If the students concerned are not satisfied by the procedure mentioned above, they may meet the Examination In-charge of the College or the Principal.
- Students with any grievance regarding evaluation are not only given clarifications, but on demand, they are provided with photocopies of their answer sheets for cross checking.
- Examination related grievances are received by the authorities concerned in a time-bound manner.
- All complaints are attended with utmost alacrity and resolved in a short time.
- The grievance redressal mechanism related to examinations is efficient as all complaints are entertained without exception, resolved within a reasonable amount of time and is transparent as

even photocopies of the answer books, if demanded, are furnished.

- The redresses of grievances for UG (Semester I and II) courses are handled at the college level, and the cases of grievances for Second Year and Final Year are forwarded to the university.
- The Internal Examination Committee and the respective departments deal with the grievances related to the internal examination.
- The mechanism is as per university rules and regulations, which also permits students to demand photocopy of his/her answer book after paying the requisite fee.
- The students can get answer books assessed by the other experts, and approaches to the university or college authority for reassessment. The students have to apply within fifteen days of declaration of the result for grievances.
- The process is administered systematically, transparently and in an efficient way within the given time span by the university.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college has built-in mechanism to ensure smooth conduct of Continuous Internal Evaluation within the planned time frame.

- University provides an Academic Calendar for every academic year.
- The IQAC prepares an Academic Calendar keeping in view the guidelines given by the university.
- At the end of every academic year, the academic calendar for the next session is prepared. The same details are provided in the college prospectus, academic diary and on the college website.
- Department-wise academic plan is also prepared which reflects the schedule of Unit Tests, Common Tests, Assignments and Internal Assessment.
- The Academic Calendar includes the plan of admission days, teaching days, working days, internal examination and university examination time period.
- It includes various academic, extensions, sports, cultural events/activities to be conducted in a particular year, and are planned systematically as per the Academic Calendar published by the parent university.
- It is notified on college Notice Board, published in College Prospectus and College Website too.
- The college plans and organizes the teaching-learning and evaluation schedule well in advance.
- Teaching Plan for the Academic Year is maintained by the teachers in their Academic Diaries.
- The Examination Guidelines Section of the College prospectus gives details about the pattern of the continuous internal evaluation system.
- As far as the undergraduate courses are concerned, the Internal Examinations are held according to a time table announced in advance through notices circulated in the classrooms and on the display board.
- The affiliating university, SGBAU, prescribes the overall framework of time as far as examination timetable is concerned. The departments conduct all their continuous internal evaluations within this broad framework.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

- Program outcomes, program specific outcomes and course outcomes for all programs offered by the College are stated and displayed on the College Notice Board and the College Website.
- Though the curriculum of the various programmes is designed by the university, the institute has defined the programme outcomes for each program offered by the college.
- The College prospectus also gives a list of programmes and the courses offered.
- All the departments who conduct regular programmes along with specific additional courses are asked to define their programme and course outcomes.
- These outcomes were confirmed by the teachers of every department in departmental meetings and then they are uploaded on college website.

They are displayed on notice board as well. These are also communicated to the students in regular classes.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college is affiliated to Sant Gadge Baba Amravati University, Amravati and follows the syllabus prescribed by the university. The syllabus is formulated by the Board of Studies and then finally approved by the academic Council of University. Programme Specific Outcomes and Course Outcomes are defined by Head of the Department after having discussion with faculty members and then submitted to IQAC for approval.

Attainments of COs are calculated by using University Examination Results. Attainment levels are finalized in departmental meetings at college level and conveyed to IQAC through Examination

Committee.

Attainment Level:

- Attainment Level 1: 1-25% students passing in the University Examination.
- Attainment Level 2: 26-50% students passing in the University Examination.
- Attainment Level 3: 51-75% students passing in the University Examination.
- Attainment Level 4: 76-100% students passing in the University Examination.

The institution ensures that the outcomes stated by the institution are received by the stakeholders.

- The evaluation system and student feedback ensure that the course objectives are received through proper channels by the students.
- Programme specific outcomes are measured through both academic and non-academic performances of the students.
- The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in departmental activities are some of the means by which program specific outcomes are measured.
- Class-Tests and the Unit Tests are conducted to check the stated objectives of the programmes. The process helps in knowing the weakness and the strength of the students.
- The Mentor-Mentee Scheme helps in knowing the development of the students, give counseling to them and communicate the same to the parents.
- Preparation of teaching plan and maintenance of the work diary also helps the teacher and the student to focus on the predefined activities to achieve the outcome.
- Apart from the written tests, assignments and seminars are given to the students to enable them to gain more knowledge on the subject.
- The subjects in which the student seems to lag behind are taken for remedial classes. If the student is from a socially or economically deprived class, they are given scholarships as per the government and institutional policies to enable them to progress through knowledge which is the motto of the institution.
- As a result of this continuous and constant mentoring from the qualified and enthusiastic faculty members, the institution was able to make many students to score distinctions, achieve medals and attain honors.
- Many of our students have participated in Inter-Collegiate Fests, Sports Meets of state and national level and have brought accolades to the institution.
- The extracurricular activities such as NSS and NCC have made our students achieve many awards and grades which are highly exemplary of the attainment of the outcomes as mentioned.
- The evaluation of the attainment of program-specific outcome is key to assure the quality enhancement process of an institution.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students**Response:** 56.87

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 240

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 422

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.65

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 18.36

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
13.56	0	0	1.60	3.20

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 28.95

3.1.2.1 Number of teachers recognised as research guides

Response: 11

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 1.43

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 12

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 42

File Description	Document
Supporting document from Funding Agency	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Within constraint-parameters of an affiliated college, our institution has created an ideal ambience for generation and transfer of knowledge. Though the college does not boast of a functioning Incubation Centre, it has constituted a Research Cell for promotion of research and transfer of knowledge. Teachers who have earned appreciable distinction as researchers are members of the body which carries out works supposed to be done by the Incubation Centre.

- Department of Microbiology and Bio-Technology of the college has developed a sustainable bio-fertilizer which resulted into considerable benefits to the farmers.
- Workshops conducted by Physics Department on 'Designing of Bread Board' have provided an opportunity to students to prepare kits by their own.
- Chemistry Department's 'Water and Soil Testing' activity has proved fruitful to the farmers in knowing the quality of their soil and water.
- Zoology's 'Paper Bag Making' Workshop was helpful in giving students a chance to earn money by making paper bags and at the same time spreading a message of plastic-eradication.
- The institute has two research laboratories for Ph.D. students in the subjects of Botany and Commerce.
- The college has shown great concern for research by organizing Conferences, Workshops, Guest Lectures on current scenarios of research activities in various subjects and shared the knowledge and findings amongst the students.
- Teachers have published their research papers in refereed journals, books and proceedings of the national and international level.
- 16 Minor Research Projects and 1 Major Research Project undertaken by the faculty members is the clear indication of the institute's commitment towards innovation and research.
- Through Radio Talks and articles published in Newspapers and Magazines, the knowledge is transferred to the common strata of the society.
- All innovative and extension activities are student centric.
- The laboratories of the college are well-equipped and provide enough opportunities to explore the subjects.
- These research and innovative activities create awareness among students and transfer knowledge more effectively.
- Visits to Industries and Meetings with the entrepreneurs provide a chance to know the current

position of the industrial sector.

- Students are encouraged to participate in research activities like 'Avishkar' organized by the University. Associations and Study Circles formed by the departments strengthen the bond between the institute and the society.
- The Institute Website, Display Boards and Mouth Publicity are some of the means used by the Institute to spread information regarding resources and experts available on the campus.
- Internet facility is provided to the students and teachers to avail the online resources related with research.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 14

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	3	4

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years**Response:** 2.73

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 30

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 11

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years**Response:** 4

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
47	35	31	30	17

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**Response:** 3.28

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	14	28	34	39

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The prime aim of education is to create morally strong and socially sensitive individuals. Along with the academic excellence, the institute believes in sensitizing students to social issues, and works tirelessly for their holistic development.

- A number of Extension Activities are carried out by various departments and NSS& NCC Units of the college.
- The NSS Unit of our college honestly follows its motto “Not Me But You” and undertakes many activities to make students and the neighboring community aware of the important issues in the society.
- During last five years, NSS has addressed different national and social issues through number of programmes on Tree Plantation and Protection, Swachha Bharat, Blood Donation, Water-conservation, De-addiction, Female-Feticide, Energy Conservation, Farmer’s Issues, Self-employment, Personality Development, Plastic Free Campus etc.
- A special Camp is organized by NSS every year in the adopted village. The camp serves the purpose of introducing students to the village culture and makes them acquainted with issues the villagers face.
- The students try to make villagers aware of the importance of water, literacy, cleanliness, health etc.
- NSS also organizes many activities in an adopted neighboring slum area. AIDS, Voter and Water Awareness programmes are also arranged by the Unit.
- The NCC Unit of the college also strives hard to inculcate social and patriotic values among students and to create disciplined and sensitive citizens.
- Department of Chemistry has an extension activity regarding ‘Water and Soil Testing’ which helped farmers in knowing the quality of the soil and water. Suggestions are also given for its improvement.
- Department of Zoology organized ‘Seed-ball Throwing Programme’ and ‘Paper Bag Making’ to create Environmental Awareness

- Visits to Old Age Home and Deaf & Dumb School by departments like English, Sociology and Home-Economics make students mindful of the problems faced by the old people.
- Home- economics department also arranges health programmes for girls.
- Programmes and Study Tours arranged by departments like Geography, Geology, Zoology gives students the first-hand experience of the geographical conditions and flora and fauna of the area.
- Marathi Department with Bharatiya Students Club is actively involved in many social activities. The 'Hitguj Counseling Centre' started by the Marathi department provides personal counseling to the students.
- The institute has signed MOUs with NGOs and activities are arranged in collaboration with them.
- The Extension Activities organized by the college help in the overall development of the students and make them sensible and responsible towards society.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 3

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	1	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 53

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	12	12	14	6

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 83.38

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1369	1817	1927	1610	1294

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 37

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	8	9	1	5

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 5

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	2	0	2

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Bharatiya Mahavidyalaya, Amravati is a multi-faculty institution with Arts, Commerce and Science faculties. With regular BA, BCom and BSc under-graduate programmes, the college also runs 4 Post-graduate programmes in Commerce, English, Geography and Computer Science and has Botany and Commerce Research Laboratories. The college is located in the heart of the city. The campus area of the college is 2 acres and the built-up area is 5905 SQM. To cater to the needs of increasing student strength, the college has always taken proactive steps to provide various facilities to develop the infrastructure in the campus in terms of classrooms, laboratories and for sports, extra and co-curricular activities. Efforts are taken to meet with the student requirements and the infrastructure is upgraded keeping in mind the same.

- The institution has **26** classrooms and 12 laboratories, with all the facilities including Wi-Fi to provide effective learning facilities to the students.
- 10 classrooms and laboratories are ICT enabled. Rest of them have the LAN facility.
- The college has a language laboratory and research laboratories for Botany and Commerce.
- The institute has done quality up gradation of Physics, Chemistry and Home-economics laboratories in the last five years.
- Sports, NSS, NCC (Boys & Girls) have their own departmental rooms.
- Well-furnished Principal's Cabin and spacious Administrative Office are some other note-worthy features of the institute.
- Departments like English, Marathi, Sociology, History have separate departmental rooms.
- The college library is one of the biggest in the area with a separate two-storied building. A spacious reading room for the students and a separate reading room for the teaching staff are also available.
- A permanent Examination Room is ready for Exam-related work.
- The institute has storerooms to store office records and other equipment.
- A Canteen for student's recreation is made available.
- The college has a well-equipped Health Gym and a Table Tennis Hall.
- In addition to this, a large Conference Hall for multiple uses like organization of conferences, Seminars and Workshops and other activities is ready.
- A Common Room with urinal facility for the girls, and the Teaching Staff Room with urinal facility for staff members is available.
- Almost all the departments are given separate computers with internet facilities to have access to the data in their respective subjects.
- The computer laboratories for Commerce and Computer Science Departments have more than 80 computers. Almost every department has computer and internet facility.
- Office and Library is fully computerized.
- Adequate staff is appointed to ensure the effective utilization of the infrastructure.
- Facilities like clean drinking water, internet, Wi-Fi, CCTV and Fire Extinguishers also exist in the campus.
- Amenities like Wheel chairs, railings, ramps and a separate urinal is available for Divyangjans.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

To encourage personality development, team spirit and leadership qualities among students, the college encourages students to participate in various sports and games at different levels (University to International).

The sports facilities available in the college campus:

Indoor Games Facilities for- i) Table Tennis ii) Chess iii) Carrom iv) Yoga

Outdoor Games Facilities for- i) Basket Ball (28m x 15m = 420Sq.M.)

ii) Volleyball (18m. x 9 m. = 162 Sq.M.)

iii) Kabaddi (13m. x 10m. = 130 Sq.M.)

iv) Tennikoit(12.2m. x 5.5m. = 67.1 Sq.M.)

- A well-equipped Gymnasium with facilities like 12 station gym machine, walker and weight lifting set is made available for the students.
- To maintain and improve the health of the students, college has provided additional space for recreation room. The Yoga practice is done in a separate hall and the Physical Education Department has collaboration with Yoga Center of Shri. Shivaji College of Physical Education.
- Facilities for indoor games like Table Tennis, Carrom and Chess are provided in the Physical Education Department itself.
- Outdoor grounds for games like Basketball, Volleyball, Tennikoit, and Kabaddi are prepared in the campus.
- Games, which need big grounds and special facilities, like Cricket, Football, Archery, Baseball, Softball, Athletics, Swimming etc. are practiced at Hanuman Vyayam Prasarak Mandal, Amravati, a renowned Sports Institute in India.
- The college is determined to provide all the Sports related facilities to the students.
- As a result of these efforts, the students received accolades at university, state, national and international level.
- Prestigious awards like Shivchhatrapati and Eklavya Awards which are given for Sports achievements are also received by the students.
- One of our students participated at an International level Swimming competition in Australia, and also swam English Channel.
- 67 University colour-coat holders in Sports is a clear indicator of the efforts taken by the Physical Education Department and the Institute.

The institute has equal devotion towards **cultural activities**. Cultural Committee of the college organizes different programmes throughout the year.

- Students participated in competitions at University, State, and National level and won many honors for the institutions.
- 10 students received University Colour-Coats for Cultural Achievements and were the part of University team at State and National level.
- ‘Samarpan’- an annual cultural gathering is a mega event of the year which provides a great chance to the students to explore their hidden talents.
- Dance, Drama, Song Competitions are the part of the gathering. Rangoli, Essay, Dish Decoration, Flower decoration competitions are arranged at regular intervals throughout the year.
- The college has a Multi-Purpose Hall for cultural programmes(16.8m. x 8.4m = 141.12 Sq.M.) and an open stage (55.74 Sq.M.) is also made available for a bigger activity. The hall is well-furnished and has a Projector and a good sound system.
- The institute also takes support of the external experts for the preparations of cultural events like dance and drama and provides financial support for entrance fees for competitions at local and higher level.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 94.59

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 35

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 12.6

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.45980	37.67494	21.58014	14.01615	3.08133

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- The library has over 52000 books for the use of students and staff.
- The library is fully automated. It uses SOUL software to keep track of the access to the books, issue, and updating of stock.
- N-List (Inflibnet) gives access to 3000000 books and over 6000 journals.
- The computers in the library are linked with internet and loaded with e-books. E-calibre software has a database of hundreds of books.

Name of the ILMS software- SOUL 2.0

Nature of Automation – Fully Automated

Version- 2.0.0.12

Year of Automation: 2008

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

- At present, library has a collection of over **52000 books** which includes UG and PG books along with Thesis, Dissertations, Encyclopedias, Dictionaries, Atlas, Yearbooks, Gazetteers and books for Competitive examinations.
- **The Rare Books** in the library are well-maintained. The institute is particularly very careful about the handling and the safety of these books. These books are not only assets of the library but of society and nation. The library staff looks into the maintenance of these books personally.
- **The number of the rare books** which are published before **1930 goes up to 394**, which is really

creditable for the institution.

- The Library Committee keep watch on the smooth functioning of the library. Scholars and researchers take advantage of this rare asset of the institution. The list of the rare books is published on the Website.
- We have online access to 3000000 Books and over 6000 journals under N-list. Facility to access e-books is also provided to the students in the library.
- A spacious reading room is available for students. A separate reading room is also made available for the staff.
- The library is fully automated and uses updated software like SOUL to provide easy book access to the students.
- Online open resources like DOAJ, Free Full Text, Live Journal, Niscair are also available.

These resources are available for library enrichment.

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.15

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.95721	1.66690	1.65037	3.59586	0.89176

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 3.27

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 67

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution aims at providing best IT facilities to its students and staff so that they can utilize these resources to greater heights. To achieve this, the institution regularly updates its IT facilities to serve the students with best facilities.

The high-lights of IT infrastructure are as under –

- 10 classrooms / laboratories have been equipped with LCD projectors.
- The college has 135 computers in working condition. Out of these 26 computers are with Computer science lab and 50 with Commerce lab that are available to students and teachers for their academic and co-curricular activities.
- The computer lab is equipped with 03 server. 04 computers are available in Geography department. An yearly maintenance Contract has been done with a private firm MS.PC care.
- There is a special smart classroom equipped with LCD and internet for Arts Faculty.
- All the departments of Science Faculty, Commerce Department and few from Art's faculty have computer installed in cabins of the Heads of the Department along with printers and scanners.
- The Principal's Office and the main office is fully computerized. The main office has 10 computers, one server and about 6 printers.

- The institution has internet connectivity from BSNL under “**Colleges connectivity VPNoBB connections provided under NMEICT Project**” with 10 MBPS speed. For this dedicated Optical Fiber Cable (OFC) is used. The advantage of OFC is that there is negligible speed drop which increases the performance.
- All the computers in departments are connected with LAN facility. WiFi facility is available at strategic places within the campus. Installation of a new WiFi setup from Reliance Jio is almost done and will be available for use very soon.
- The entire campus is monitored by CCTV system. The CCTV installed at strategic places helps monitor the campus activity. There are 02 monitors in Principal’s office which constantly records the activity.
- The Library is fully automated and has software like SOUL and E-Caliber to avail the books to the students at fingertips. Two separate computers are kept in the library reading room to make students access the books easily.

Office related Software is used for the convenience of Admission Process. Office Data is computerized and it has a complete record of the entire admission process. Financial Records are kept in proper order with the help of the software installed.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio

Response: 987:58

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: 5-20 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 11.71

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
9.77502	15.14465	13.12513	12.03222	11.77227

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has made adequate arrangements for the maintenance and upkeep of the college infrastructure. IQAC manages comprehensive procedures of quality enhancement and sustenance. Setup of committees like College Development Committee, IQAC, UGC Planning Committee, Purchase Committee, Library Advisory Committee, Sports Committee etc. work in various fields of college and help IQAC to effectively tap and check available academic and support facilities. These committees provide continuous feedback to IQAC in order to enable it to take required measures. While carrying out overall assessment of all departments special attention is paid to the needs of up-gradation and up-dation of the facilities.

The aim of the comprehensive procedures is

- To achieve optimum utilization of facilities and services for the benefit of stakeholders.
- To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.
- To prevent misuse and misconduct of resources and services.
- To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services.
- To set standardized maintenance and utilization procedures for resources.
- To reduce probabilities of accidents at workplace for ensuring safety.

The authority ensures that enough funds are allocated and then utilized for the maintenance. The following

measures are taken by the institute:

- Proper up-keeping and maintenance of the building and surroundings is regularly done.
- Keeping and maintenance of the furniture of the college and laboratories is done by hiring the skilled persons on job work basis.
- For the IT infrastructure of the institution, yearly contract has been done with a private firm P C Care, Amravati.
- The employee of the firm regularly takes care of all the computing facilities including office and laboratories.
- For the cleaning of classrooms, duties are allotted to non-teaching staff (i.e. Peons and daily-wage workers).

The college campus and the washrooms are maintained through the sweeper (Class IV employee)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 57.07

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1057	1137	1191	1132	963

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 1.53

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	29	30	30	29

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 36

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
591	752	797	879	455

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 7.74

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
184	194	109	181	82

File Description	Document
Details of the students benefitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 6.96

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
42	14	16	11	3

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)**Response:** 18.98**5.2.2.1 Number of outgoing students progressing to higher education**

Response: 86

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**Response:** 20.16**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	1	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	9	8	8

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national**

/ international level (award for a team event should be counted as one) during the last five years.

Response: 32

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	9	6	9

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has 'Students' Council' for every academic year. The composition of the Students' Council was established in 2013-14 and 2014-15 as per the provisions of the sections 40(2)(b) of the 'Maharashtra University Act 1994'. After 2014-15, the University Act was in the suspension and supposed to be replaced by New Maharashtra Public University Act 2016. Therefore, the council was not formed in 2015-16 and 2016-17. However, the college took the initiative to give representation to the students from 2015-16 onwards by taking them as members of the College Working Committees. The initiation taken by the college has fruitful results. In 2017-18, Students' Council was formed as per the Maharashtra Public University Act.

The College Students' Council consists of the following members: -

1. Principal - Chairman of the Student Council
2. One lecturer, nominated by the Principal
3. Teacher in charge of National Cadet Corps
4. National Service Scheme Programme Officer
5. Director of Sports and Physical Education
6. One student from each class, who has shown academic merit at the examination held in the preceding year and who is engaged in full-time studies in the college, nominated by the Principal.
7. One student from each of the following activities, who has shown outstanding performance, nominated by the Principal, namely:- Sports, National Service Scheme, National Cadet Corps, Cultural Activities

8. Two lady-student members nominated by the Principal. Two of students from (7) and (8) belonging to the Scheduled Caste or Scheduled Tribes or Denotified Tribes(Vimukta Jatis)/ Nomadic Tribes or Other Backward Classes.

The student members of the council elect, from amongst themselves, the Secretary of council.

The Activities and Functions of the Students' Council

Executes various academic and socio-cultural events in the college.

- Maintains overall discipline on the campus.
- Facilitator between the students and college.
- Coordinates all extracurricular activities and annual festival of the college.
- Raising funds whenever there is need to fulfill social responsibility.
- Prevents ragging in the campus through counseling senior students.
- Plays a significant role in organizing and conducting various conferences, workshops, seminars, study tour, sports events etc.
- Organizes the programs in the campus to improve the cleanliness and greenery in campus.

The Role of Students' Council in Academic and Administrative Bodies:

Representation and participation of Students' Council have been an integral part of the academics. Following Committees have active participation of representatives from Students' Council: -

- Anti-ragging Committee
- Internal Complaints Committee
- Internal Quality Assurance Cell
- Academic Committee
- Campus Maintenance
- Disciplinary Committee
- Academic Audit Committee
- Research Promotion Cell
- Guidance Bureau & Placement Cell
- Games & Sports Committee
- Garden Committee
- Grievance and Redressal Cell
- Alumni Committee
- Parents-Teachers Committee
- NSS Committee
- NCC Committee
- Cultural Activities Committee
- Library Committee
- Magazine Committee

The active participation of Students' Council in the above committees proved beneficial for students in the development of leadership qualities, confidence and sense of responsibility, good communication and healthy dialogue.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	4	6	5

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The Alumni Association of Bharatiya Mahavidyalaya is functional since past 25 years and has played a very vital role in the progress of the college. The Registration of the Alumni Association is recently completed. The registration number of the Association is Maharashtra/Amravati 93/19.

The college is indebted to the alumni for all the contribution and cooperation they have extended towards their alma-mater.

- Since the formation of Alumni association, a considerable number of alumni have been connected with this association and the number is increasing significantly with every passing year.
- Every year Alumni Committee of the college arranges Alumni Meet to share the views and experiences of the alumni.
- Since the establishment of the college in 1963 the college can boast of having very committed students who have made a remarkable mark in the various fields that they are working.

- We are proud to have students who have entered politics and given their services for the betterment of the society. Some of these are Member of Legislative Assembly, Member of Parliament, President of ZP, Member of Municipal Cooperation and Ward members.
- All these eminent members are very closely associated with the college and students all through the year.
- They have addressed the students through guest lectures on various occasions regarding the number of opportunities available for them in the field of politics, administration, and other services, and guided them regarding the same. Their valuable guidance has proved very beneficial for students seeking a future in these fields.
- Our Alumni Dr. Rajesh Jaipurkar is the **Pro-Vice Chancellor** of our University. His timely guidance and valuable suggestions have helped the college a lot.
- Most of our Alumni are distinguished members from the field of education, industry, Movies/drama, social-work, media, law, engineering, geology, etc. who have a great affinity with the college.
- They guide the students, arrange industrial/ social visits, conduct counseling session, guest lectures, awareness programs related to environment, wild-life conservation, hygiene, women-empowerment and gender-sensitization.
- Since the registration of the association is recently completed, the Alumni have not financially contributed to the association. However, they financially help the economically backward students in paying college fees, donating books, uniforms, and help them in finding accommodation in hostels.
- Under the Earn and Learn scheme they help the students to secure jobs. They inspire and motivate the student by felicitating the outstanding students by giving cash prizes.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

MAAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The governance of the institution is reflective of an effective leadership and is in tune with the vision and mission of the institute.

- The Institute was set-up with a very noble and humanitarian goal by five academicians whose sole mission was to provide quality education and equal opportunities for the downtrodden, needy and financially weak section of the society.
- The Institute, in the past five and half decades has been striving hard to keep in tune with the vision and mission of the Institute.
- With governing members from different walks of life, the Institute has effectively ensured smooth functioning of the three colleges under its wings.
- It insists on providing equal opportunities to all. No discrimination is made on any basis.
- This can be said to be the sole institute in the region which is run by the teachers. Hence teachers play vital part in all the activities of the college. Members from the teaching staff are also the members of the Management. This enables a very healthy work atmosphere. The staff members are involved in all the major decision framing for the institute.
- College Development Committee (CDC), a major decision-making body, has active participation of staff members.
- In framing of the perspective plan for the institute, the teachers and students are taken into confidence. Their valuable suggestions add to appropriate policy framing.

Vision and Mission of the Institute:

- To produce professionally competent and socially committed individuals imbued with ethical values to serve the society.
- To guarantee an equal educational opportunity without regard to gender, marital status, colour, race, caste, & religion.
- Our mission is to provide quality education at affordable charges to the students from the economically backward strata of the society and prepare them for the future.
- To ensure all round development of students through curricular and extra-curricular and co-curricular activities.
- To provide higher/continued education and research opportunities to faculty as well as staff members.
- To improve satisfaction level of all stakeholders.

To create and disseminate knowledge.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

In order to have smooth functioning of the college, decentralization of work is practiced.

- Bharatiya Vidya Mandir is a Governing Body.
- The Principal is the head of the Institute. All the departments and the committee function under the direct supervision of the Principal.
- Three Faculty Heads are appointed who are responsible for all the activities of the faculty.
- All departments have a Head who sees to the smooth functioning of the department.
- Various Committees are formed and work is allotted to the committees.
- Regular meetings are held and a follow up is taken.
- The Principal gives motivation, supervision and inspiration to the college staff in order to have a positive work atmosphere.

To decentralize the work following committees are formed:

- **IQAC:** It is the core committee that has complete authority to plan and execute the annual academic and co-curricular plans. The committee is headed by the Principal as the chairperson. IQAC Coordinator, along with the committee members have formed various bodies to distribute and decentralize the work. Feedback received from the committees helps to formulate further plan of action. IQAC sees to quality enhancement, research promotion, circulation of necessary information, documentation and preparing and presenting AQAR.
- **Research Committee:** Encouraging quality research and maintaining a healthy research environment is the main duty of the committee. They maintain yearly report of all the research activities carried and the report of the same is submitted to the IQAC office by the end of the session.
- **Academic Committee:** Looks into all the academic activities of the college. Conducting regular classes, completing course work in stipulated period, planning academic programs and looking into all the work related to academic is shouldered by this committee. A report of all the activities is carefully prepared and submitted to the IQAC.
- **Grievance and Redressal Committee:** One of the core committee with Principal as the chairperson, this committee is a bridge between the students and the office. they look into all the grievances of the students and also the staff and come out with amicable solution. The stakeholders approach this committee with complaints, suggestions and guidance for the better functioning of the institute.
- **Placement Committee:** The committee updates the students about the job opportunities available in the industry, help them prepare for competitive exams and guide them on interview techniques. From time to time the students are informed of the open campus placement held at various places and see to it that they attend these campus placements.
- **Library Committee:** Library is the soul of any academic institute. Right from timely purchasing of

books, this committee guides the library staff over all related issues. Meetings are conducted with the staff and a report of it is maintained.

The other committees formed for the decentralization of the work are:

- Examination Committee
- Disciplinary Committee
- Anti-Ragging Committee
- Purchasing Committee
- NSS
- NCC Girls and Boys Battalion
- Career Guidance Committee
- Women's Cell
- Sports Committee
- UGC committee
- Admission Committee
- Cultural committee

File Description	Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college was established in 1963 with Arts and Commerce faculty. In 1972, the Science faculty was introduced. With no political backing and no God-father in the society, the college established with a mission to serve the society, has now made a prominent mark in the field of education, research and social-work.

- The efficient teaching and non-teaching staff strive hard to achieve excellence in their respective fields.
- The First Cycle of accreditation took place in 2004. The college was accredited with B+ grade.
- The second cycle was completed in 2013 with CGPA 2.76. Since accreditation, the college has seen gradual but determined progress.
- For the Third cycle of accreditation, with all the new guidelines, the IQAC has diligently made major contribution in terms of quality enhancement and ICT based education. The thrust is now on using all the possible modern aids of teaching for the benefit of the students. This has reflected in the overall performance of the students.
- Research activities have increased remarkably since last five years. Number of Ph.D. holders, Research Supervisors, MRPs, and Research Papers published/presented has taken an upward graph. Co-curricular activities and extra-curricular activities have increased.

Perspective/Strategic Plan:

Creating an intense research ambiance in the institute by promoting more research activities such as Minor/Major research projects, getting quality research articles published in reputed journals, and getting departments recognized as research centers.

- Organizing more National/International conferences every year.
- Offering more Career Oriented courses.
- Promoting Skill Development Courses.
- More ICT based teaching-learning for the students.
- Developing a very Eco-Friendly Campus for the students.
- Complete Gender sensitization drive among the students.
- Seminars/ Workshops for Non-teaching staff.
- Connecting the students to the society, community services.
- More extra-curricular and co-curricular activities.
- More P.G. courses to be introduced.
- Use of more Renewable Energy Sources.
- Introducing Earn and Learn scheme.

One Activity implemented on strategic plan:**ICT based teaching learning:**

- To keep the students abreast with the latest trends in education, it is necessary to introduce them to the modern teaching learning aids. Since last five years, it has been very deliberately planned to introduce the students to this change.
- It has been a gradual process which first began with getting the students familiar with the computers. Power point presentations helped to expose the students to the use of ICT.
- We have Smart/digital classrooms to enable teaching. One smart-room for the Arts faculty and one for Commerce faculty has prominently introduced the students to the use of ICT.
- Most of the Science labs have Projectors, desk-tops and printers. Almost all the teachers have been using these aids to enhance their teaching. Notes and notices are forwarded to the students via email too.
- Language students are shown movies and dramas related to the course. Certain clips like clips on Constitution of India, Speeches of great leaders, Social events, current events, Science projects, discoveries, and videos related to Geography and various other subjects are shown from time to time to the students.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and

functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Institute has a very well-defined organizational structure which enables smooth functioning of the institute. We follow a decentralized mechanism to enable everyone to be a part of the work culture.

- The Society is governed by the Management which consists of **Executive Members** and **Governing Council Members**. These two bodies have the governing authorities. They keep vigil on the working of the college and are responsible for the overall functioning of the college. They collect all the necessary feedback from the Principal. With the help of the Principal they formulate the plan for the college. All the academic, financial and other activities are carried out with the approval of the Management.
- **Principal** is the Head of the Institute (College). Principal is responsible for the administrative and academic progress of the college. He / She has to shoulder the responsibility of the entire teaching and non-teaching staff. Principal plays the role of motivator, guide and guardian for the entire college. Principal maintains a control over the working of the staff via the IQAC.
- **IQAC**: It is the core body which plays the role of motivator and guide. It was formed as per the guidelines stated by the NAAC. IQAC coordinator along with the team members see to the execution of rules and regulations of the college. IQAC has formed various committees to carry out proper functioning of the work. These committees operate under the guidance of IQAC. Periodically, they report the progress to IQAC. IQAC maintains the reports, documents and prepares the AQAR.
- Every Faculty has a **Faculty Coordinator**. The Faculty coordinator is responsible for all the academic, co-curricular and extra-curricular activities of the faculty. IQAC collects all the required documents and information from the faculty coordinator. All the Head of the Department (HOD) reports to their respective Faculty coordinator.
- Every department has a **Head of the Department (HOD)**. HOD shoulders the responsibility of the department. All the members of the department are answerable to the HOD. The HOD has to report to the Faculty Coordinator. HOD monitors all the activities of the department. He/she encourages the staff members to devote quality time to the department. Guest lectures, invited talks, community service, research activities and proper functioning of the department is seen by the HOD.
- The **Non-Teaching Department** works under the supervision of the Superintendent. The Superintendent monitors all the activities of the non-teaching staff. All the official records are maintained by the office.
- The **Service Rules, Procedures, Recruitments and Promotional Policies** are as per the rules of the UGC. The post to be filled are advertised as per the rules of the UGC and with the permission of the University. Eligible candidates are selected on merit basis.
- The college has a functioning **Grievance cell**. Redressal mechanism is carried out via meetings of the grievance cell. A record of the same is maintained and submitted to the IQAC.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

In order to decentralize the administration process and for the benefit of smooth functioning of the college, under the guidance of the Principal and IQAC, various committees and bodies have been formed. These committees function independently but are answerable to the office. Periodic meetings are held and the report of the same is submitted to the office. The committees very valiantly carry on their assigned work.

The College Development Committee (CDC) is formed as per the directions of the UGC/University. CDC functions throughout the year and take major decisions.

- CDC comprises of two members from the Management, Principal, five Staff Members, members from Social and Industrial field, IQAC Coordinator and one Student Representatives.
- All the stakeholders present during the meeting offer valuable suggestions for the betterment of the college. CDC meetings are held quarterly.
- Principal presents a detail report of all the academic, financial and research activities of the college. All the important decision related to the college are discussed and approved during this meeting. The annual budget is also presented and approved in the meeting. A report of the CDC meeting is presented to the Management.

Activity of the CDC:

- During the meetings of the CDC, the issue of renovation of the labs and infrastructure came up number of times. It was presented by the teacher's representative.
- The CDC approved of this demand and asked the Principal to take up the renovation work. In the last five years, the Chemistry Lab., Physics Lab, Home Eco. Lab and the Commerce lab have been renovated.
- The flooring of the entire corridors has been changed. The old tiles have been replaced by the new one.
- Library Hall for students has been renovated. The reading room for the staff has got a make-over.
- The Staff Room and the Common Room for girls have also been given a new look.

Admission committee, Academic committee and the Examination committee take the responsibility of the academic aspects of the institution. The Student Counseling Committee, Women Grievance Committee and Anti-Ragging Committee work hand in hand. Cultural Committee, Sports Committee, Library Advisory Committee, Career and Placement Cell, each contribute constructively for the welfare of the students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff****Response:**

The Management Bharatiya Vidya Mandir and the college Bharatiya Mahavidyalaya have several welfare measures for well-being of teaching and non-teaching staff:

- **Employee Provident Fund (EPF):** Under EPF scheme, an employee has to pay a certain contribution towards the scheme and an equal contribution is paid by the employer. The employee gets a lump sum amount including self and employer's contribution with interest on both, on retirement.
- **Group Insurance (GI):** Group Insurance beneath the same umbrella offers a range of products for life, mishap and health insurance which could assist employers to not only retain staff but boost their output as well.
- **Salary Earners Society (SES)** provides loan for all the teaching and non-teaching staff members in emergency with minimum interest rate.
- The institute provides **Salary in advance** to the needy staff in case of emergency.
- **Festive advance** specially on the occasion of Diwali is given to Non-Teaching Staff.
- **Free uniforms** distributed to class IV employees.
- **Medical Check-up Camp** and Lectures on **Stress Management** organized for Teaching and Non-

Teaching Staff

- **Felicitation** by the management for achievements of the employees and their wards.

File Description	Document
Any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.98

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	0	5	1

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	6

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 14.44

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	7	0	7	9

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

There is a well formulated **Performance Based Appraisal System** for teaching and non-teaching staff.

- The college follows the guidelines laid down by the UGC regarding the assessment of the performance of the teacher.
- The college has formed **Academic Performance Indicator Committee**, which looks after the appraisal system. It provides the guidance regarding the performance-based appraisal system.
- The performance of the staff is evaluated on the basis of the information received.
- The API forms are distributed to the staff members. Duly filled forms are submitted to the API committee by the end of the year.
- After thoroughly verifying the API, the forms are submitted to the Principal for final approval.
- During promotions and placements, the Performance Appraisal is taken into consideration.
- The performance appraisal of the non-teaching staff is done through the Confidential Report(CR).
- At the end of every academic year, a meeting is conducted under the chairmanship of Principal to

review the work of the committee.

- Duly filled CR of the non-teaching staff is handed over directly to the Principal. Remarks are given based on the performance of the staff. Whenever necessary, due action is taken against those erring.
- For the promotion of the non-teaching, the CR is not taken into account as non-teaching staff has direct promotion based on the years of service.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- The college has Internal and External audit mechanism. The Internal Audit is carried out by the Auditor of the management periodically within every financial year.
- The external audit is carried by the authorized chartered Accountant appointed by the parent institute at the end of financial year.
- The last internal audit is carried out on 27 July 2018.
- The government assessment is carried out by the Joint Director of Higher Education, the Senior Auditor and audited by the Auditor General of the State periodically.
- Dates of Financial Audits (Internal) Carried out:

2013-2014	15.07.2014
2014-2015	23.07.2015
2015-2016	14.07.2016
2016-2017	25.07.2017
2017-2018	27.07.2018

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college receives funds under various heads from the UGC. These funds are sanctioned by the UGC under specific heads and are to be spent precisely under those heads. Certain amount is also spent from the college funds to meet day-to-day expenditure. The development committee of college follows set procedures and makes purchases as per the requirements of various departments.

Suggestions of all the stakeholders- Management, Teachers and Students- are taken into account in the Budget Formulation. IQAC and the various departments have also their role to play in decision making. Purchase Committee asks for requirements from all the departments and negotiate the rates with vendors and suppliers. Quotations are invited and the decision is taken accordingly. This centralized purchase procedure ensures transparency, quality and cost effectiveness.

Some of the heads under which funds are utilized are:

- **Conference/Seminar/Workshops:** Funds received from the UGC to organize Conferences, Seminars and Workshops are utilized in a proper way. Sometimes college funded conference and seminars/workshops are organized.
- **Infrastructure Maintenance:** The fund received under this head is used for maintenance of the Infrastructure.
- **Computer Maintenance:** Maintenance of the computers is done by an external agency and a significant amount is spent for the same.
- **Library Expenditures:** The library is upgraded on the need basis. Addition of text and reference books takes place as per the change in curriculum.
- **Laboratory Expenses:** Central purchase committee follows standard protocols and procedures for the purchase of Chemicals, Glassware, Consumables and Equipment on the basis of requirement.
- **Repairs and Maintenance:** The College makes an arrangement for repair and maintenance of all the facilities provided to the students.
- **Construction:** Substantial amount is spent for the new construction or the renovation of the structure.
- **Day to day Expenses and Administration:** Salary of the temporary staff and the recurring expenditure on administration is done.
- **Loans and advances:** Salary Earners Society (SES) provides loan for all the teaching and non-teaching staff members in emergency with minimum interest rate. The institute provides Salary in

advance to the needy staff. Festive advance especially on the occasion of Diwali is given to Non-Teaching Staff.

- **Sports Requirements:** Sports Material is purchased in bulk after determining annual requirements to make it cost effective. Financial aid is also provided to deserving sportsperson.
- **For community services:** The institute is committed to its responsibility towards society and helped on several occasions to the needy people.(Help to the families of farmers, help to a poor boy met an accident, fund raised for Kerala Flood victims)
- **Beautification of the Campus:** Along with the facilities, the institute believes in maintaining its beauty also. A considerable amount is spent on the same.
- **Garden Maintenance:** Amount is spent on the plantation of trees and its care. Maintenance of Botanical Garden is done regularly.
- **Salary:** The salary of staff appointed for self-financed courses is disbursed through the funds generated from such courses.
- Scholarship is given to meritorious students. Students who participate in Sports and Cultural events are provided with the financial aid.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell was established in the year 2004. Since then the IQAC has been the core body to promote quality education, effective research culture and annual record keeping of the college. Being the most influential body of the college, all the major responsibilities regarding academic and non-academic activities is shouldered by the IQAC. The contribution of the IQAC has been very significant in this respect. With the Principal as the chairperson and with the efficient Co-Ordinator and IQAC team, the college has noticeably increased its progress graph in the last five years.

- IQAC plays a vital role in ensuring quality enhancement of Higher Education.
- Maintains discipline and a healthy work-culture.
- Contributes to activities promoting quality improvement.
- Sees to the collections of data and documentation of the reports.
- Prepares an annual plan for the college. It ensures that the plan is carried out with determination. A strict vigilance is kept by the team members.
- Regular feed-back is taken from the students and other stake-holders.
- Promoting ICT based teaching
- Motivates the staff in carrying out research activities.
- Organizing Conferences and Seminars
- Encouraging community service

Two practices institutionalized as a result of IQAC initiative:

1. **Ozone Campus:** With more and more pollution engulfing the city, IQAC decided to offer an Ozone Friendly Campus for the students. Along with students, the IQAC members planted number of TULSI, ALOE VERA and MONEYPLANT trees. These trees are said to emit huge amount of oxygen. Awareness regarding this was created among the students. The students were asked to plant trees in all kinds and shape of pots available. They collected the plants from their homes and neighboring areas and planted them in the college campus. This ensured a healthy atmosphere in the college with all the health benefits.
2. **Rain Water Harvesting:** Rain water harvesting project was undertaken by the IQAC and NSS together. Instead of involving some external agency for the work, the students worked on it and created a proper setup. They dig the pit and created water filter. The water from the pipes was given an outlet in the pit. The required material was provided by IQAC. This has helped in water conservation. The ground water level has increased and the well into which this water is drained overflows in the rainy season. The good work of the students was applauded by one and all.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

IQAC was established after the 1st cycle of accreditation in 2004 as per the guidelines received from the NAAC. IQAC is the main authoritative body which deals with the overall working of the institute. It shoulders the responsibility of the academic, extra-curricular and co-curricular activities. The Institution reviews the progress through the IQAC meetings.

Timely meetings of the IQAC are held to discuss the strategic plan of the institute. Principal, Chairperson of the IQAC, and Stakeholders are members of IQAC who monitor all the activities. In the last five years IQAC has taken initiative in encouraging and promoting quality enhancement. This includes: -

- A healthy research atmosphere in the campus.
- ICT based education
- Community Service
- Quality Education
- Student Centric Teaching
- Monitoring Teaching Learning Process
- Establishing more links with the Industry
- Study tours and visits to business houses

Any Two Examples:

- **ICT Based Education:** Use of modern teaching aids was encouraged and promoted by the IQAC.

Teachers were introduced to the various teaching methods other than the traditional method of teaching. IQAC members took great efforts in implementing this concept among the student and the teaching staff. Smart classrooms with all the required teaching aids were provided for all the three faculties. A follow-up of the ICT based teaching learning process was taken by the IQAC members. For the non-teaching staff special workshops were organized to make them Techno-savvy.

- **Monitoring Teaching Learning Process:** Teaching Learning is the core of any institute. IQAC has paid special attention to it. The process is strictly monitored by the committee members. Punctuality of the teachers, attendance, completion of course, exams, unit test, extracurricular activities and community service, are rigorously observed and implemented. Industry tours and Study tours are organized.

File Description	Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	2	1	0	4

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

Since the Second Cycle of Accreditation, very prominent improvement has been made in the academic and extracurricular activities of the institute. Focus has shifted from quantitative to qualitative improvements. Academic activities have increased. Student centric education and quality education has remained the major concern of the institute.

- **Research:** These five years have witnessed increased research profile of the staff. Participation in National/International conferences, Paper Presentation/Publications, Minor research projects and Books Published show an interesting rise in the graph. Number of faculty members have availed the FIP. This has enabled the staff to stay abreast with the latest trends and happenings in their respective fields.
- Use of ICT: IQAC has consistently encouraged and promoted faculty members to use ICT. As a result of this all the teachers are using ICT tools in the classrooms. 10 classrooms/laboratories are ICT enabled. LAN facility and Wi-Fi facility is available. Moodle is adopted by some departments as a reform in teaching learning process.
- Automation of the administration office: For timely and effective administration, the institution has adopted automation software in the office. Admission, Finance, and Examination related software have made the office completely automated.
- There is a remarkable increase in the number of Ph.D. holders and Ph.D. supervisors.
- The college has two university recognized research laboratories- Botany and Commerce, while for three more research centers approval by the university is awaited.
- Library is fully automated. Record of over 52000 books is available at fingertips. The library resources have been substantially improved with N-list, reference material and online services. Library can now offer certain services like database, e-Book server, e-journals etc.
- There is a considerable increase in Add-on and Value-added courses.
- MOUs with different Institutes and NGOs have given a fair chance to collaborate with external agencies.
- Achievements of students in Sports and Cultural field have added feather in the cap of the institution. Their success at University, State, National and International level is a clear indicator of the progress in their respective fields.
- Social bonding is strengthened in these years through NSS and NCC programmes.
- Infrastructure: Renovation of the laboratories of Physics, Chemistry and Home-Economics department completed. These labs are laced with sophisticated equipment and has got a complete makeover. Library reading room for staff and students, staff-room and Common Room for girls have also given a new look.

Recommendations given by the Peer Team for Quality Enhancement in the 2nd cycle of accreditation are almost complied. Increase in number of classrooms, expansion of Laboratories, increase in number of Ph.D. holders, Ph.D. supervisors, research papers; Soft skill and Personality Development courses, Play ground facilities, facilities for divyangjan, automation of administrative office and library, ICT enabled teaching, linkages with external agencies and improvement in basic amenities for students are some of the quality additions in the 3rd cycle.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 16

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	4	2	1

File Description

Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Bharatiya Mahavidyalaya is a co-education institution and is aware of the importance of gender equity. The Institution is sensitive towards women issues and therefore imparts gender sensitivity among students through a planned process and various activities throughout the year.

Safety and Security:

- The institution has a great responsibility of the safety and security of students. It follows safety norms in all aspects
- **CC TV Cameras** are installed on all floors, corridors, library, exam section, Principal's cabin, office etc. to monitor the movement and ensure the safety of students.
- **Six Fire Extinguishers** have been installed at six different places in the college for safety and security against any fire mishaps.
- The college conducts **Medical and Physical Checkup Camp** for girls and boys students.
- **Anti-Ragging Cell** is setup in the college. There have been no cases registered.
- The college provides the facility of **Security Guards** to deal with all issues related to safety and

security.

- Timely **Medical Assistance** is given to students by first aid. Transport facility is easily provided in case of emergency.
- A **Women Grievance Cell** provides a convenient opportunity for girl students to raise their academic as well as personal problems like harassment, ragging etc.
- NCC Department undertakes **Safety and Security Programmes** like shooting and weapon training every year for boys and girls cadets.
- NSS department undertakes programmes for guidance about “**Laws for Protection of Women**” every year and Judo Training for boys & girls for **Self-defense**.

Counseling:

- A **Women Grievance Cell** consisting of the Principal and other responsible faculty Members is set up to handle the various issues like women’s rights and security.
- The college endeavors to look after the total **Personality Development** of students through classes, co-curricular and extra-curricular activities and counseling.
- A **Parent Guardian Teacher** is appointed to track of the progress of the students and counsel them for academic and personal issues.
- Parents of students are timely informed through telephone and messages about issues like lack of attendance, poor academic performance and psycho-social problems. **Parents Meet** is also held to discuss these issues.
- **Motivational Programmes** of renowned motivators are held to make them confident and competent individuals in career and life.
- **Counseling Programmes** by renowned Lady Doctors and Psychologists are arranged for girls and ladies staff regarding **Physical, Mental and Emotional Health** issues.
- The teaching staff regularly attends **Conferences** on topics like emotional intelligence, weakness management, time and stress management etc. to strengthen a healthy personality and inbuilt the same in the students.
- **Suggestion Boxes** are installed in the college where students and staff can provide their anonymous suggestions or problems related to different issues.

Common Room:

- A spacious and well-furnished common room for girl students is built in the college. It has an atmosphere of privacy and cleanliness. Specific cleaning schedule is given to the housekeeping people and followed strictly. Recreational facilities are available in the common room. Magazine and newspapers are also arranged in the room for the students. It is a place for students to study, hold meetings or simply relax. Sanitary pads disposal machine is made available for girl students.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy

sources**Response: 0**

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 35368

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response: 15.22**

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 700

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 4600

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Our institution takes all measures required to ensure that the campus is clean and free of wastes that harm the environment. It adopts environment friendly practices and takes necessary actions such as waste recycling (solid/liquid waste management and e-waste management etc.)

Solid waste Management: -

- Students and staff are regularly instructed about specific waste management practices through **Lectures, Slogan Boards, Notice Boards** in the campus.

- All departments, classrooms and corridors are provided with **Dustbins** for dry wastage which in emptied every day.
- **Colour-Coded Dustbin** are used Green for liquid and Blue for solid at the required places.
- The waste separated is then collected by **Municipal Corporation Vehicles** for proper disposal.
- The library material like old newspapers and magazines, old assignment books etc. are **sold to the vendors for proper recycling**.
- Dry foliage of trees in the campus and garden waste is segregated **for composting to convert into fertilizer** for the garden and pots.
- Other Solid Waste like plastic, pens, disposable cups, charts and laboratory waste like glass slides, cover slips, glass bottles, tissues and blotting papers too are disposed to vendors.
- Solid waste from Home Economics department is disposed in to the **Waste Decomposition Basket** provided to the department. The waste left from the vegetables and fruits etc. is decomposed in to this machine and converted in to a good fertilizer for the plants in the garden.
- College has **displayed various Slogans and Thoughts** about environmental consciousness among the staff as well as students. Exhaust fans are installed in the laboratories. Microbial culture, cotton swabs, plugs are disposed off.

Liquid Waste Management

- Drinking water facility is arranged on every floor of the building. **Wastage of Water is restricted** by proper monitoring.
- **Waste water is properly drained** out to maintain the greenery in the campus.
- **Proper Drainage System** is arranged for all the wings of the building.
- The sewage water from the entire campus is drained through the underground pipe line carried to the nearby stream.
- **Waste Chemical** in the labs are properly disposed off by dissolving them in water or by keeping them in the protected room.
- The treated water is used for watering garden and pots.

E-Waste Management:-

- **Electronic Waste** like old CPUs, Hard disks, laboratory equipment etc. is disposed to the market for sale as scrap.
- Old computers, scanners, printers etc. are either donated to nearest schools or disposed through outside agencies.
- **Awareness Programmes** on E-waste management are initiated.

Some old monitors and CPUs are repaired and reused if possible.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Day by day water crisis is becoming more and more severe. There is an immense need of reform in water management system. Natural resources are most precious and we conserve them by rain water harvesting and recycling the water for gardening. It provides self-sufficiency of water supply.

- Our institution has roof top rain water harvesting system of catching rain water where it falls.
- Rain water collected from roof top of building is diverted through pipes to well through filter. Thus, clear water passes to the well improving the water level to the well.
- The rain water from the library roof top is diverted to soak pits to recharge the ground water.
- The college emphasizes on the importance of water conservation and the students are often instructed about preserving and saving water.

Students are encouraged to use water wisely and only when necessary. They act immediately upon witnessing any wastage and take necessary action to stop it.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:**a) Bicycles**

- A bicycle is the most economical way of transportation. It helps to improve the health of the community. It is pollution free.
- Many students use bicycles.
- We observe a no vehicle day once in a month.
- All staff members and students either come walking or by bicycles.
- Care is taken to restrict vehicle entry into the campus and specific parking area is allotted for faculty and students.

b)Public Transport

- Apart from the bus facility, the members and students use public transport for their conveyance.
- The institution instructs the students about transportation etiquettes, like following traffic rules, offering their seats to the elderly, pregnant women etc.
- The college also ensure that the students get their bus passes easily.

c) Pedestrian Friendly Roads

Pedestrian Friendly roads provide a safe path for people to walk along that is separated from the motorized traffic. They aid road safety.

d) Plastic Free Campus

- Initiative has been taken to make campus plastic free by discouraging use of plastic bags to minimize environmental damage and risks associated with it.
- Placards encouraging students to avoid plastic bags are displayed in the campus.
- Workshop on making of Paper Bags is organized by the Zoology department.

e) Paperless office

- The use of paper is greatly reduced by maintaining e-records.
- In the office, most of the work is computerized.
- Students and staff store their data in the soft format in their web drives.

f) Green landscaping with trees and plants

- Maintenance of Medicinal Plants garden is done by Botany department.
- Shade giving plants are planted to keep the campus green and pollution free.
- Events like Tree Plantation, Environment Consciousness Rallies and programmes like Swachhata Abhiyan are organized regularly.
- Tulsi, Aloe-Vera and Money Plants are planted to ensure the Ozone-friendly campus.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.14

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.00700	0.05800	0.07100	0.33850	0.33750

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 8

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	3	0	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 14

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	4	2	4

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 12

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	2	3	6

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Every year institution celebrates National Festivals as well as Birth anniversaries of the great Indian personalities to promote the values of patriotism, humanity, communal harmony and social awareness among the students.

Sr. No.	Event	Date
01	Yoga Day	21 June
02	Lokmanya Tilak Jayanti	23 July
03	Shahu Maharaj Jayanti	26 July

04	Annabhau Sathe Jayanti	01 August	
05	Independence Day	15 August	
06	Teachers Day	5 Sept.	
07	Mahatma Gandhi Jayanti	2 Oct.	
08	Guru Nanak Jayanti	4 Nov.	
09	Sanvidhan Day	26 Nov.	
10	Jijau Jayanti	12 Jan.	
11	Republic Day	26 Jan.	
12	Shri Shivaji Maharaj Jayanti	19 Feb.	
13	Women's Day	8 March	
14	Shahid Day	23 March	
15	Mahatma Phule Jayanti	11 April	
16	Dr. Ambedkar Jayanti	14 April	
17	Mahatma Basweshwar Jayanti	18 April	
18	Maharashtra Day	1 May	

India is a land of great political leaders, thinkers and philosophers. These great men ruled over the country effectively and secularly by protecting its natural interest with equal status and justice. These great men played an indispensable role in changing the perspective of world towards India. They really deserve an honour and respect. The far-sightedness and pragmatic characteristics of great men lead India integrate and unite even though there are different religions, various castes and creeds.

It is said that as thinkers die, so are the thoughts. Therefore, it is everyone's responsibility to conserve their philosophy and vision by commemorating the past event and historical episodes of their lives. Celebrating the birth and the death anniversaries is an attempt to cherish and nourish our way of life. We remember and honour our freedom fighters as well as the builders of nation on their anniversaries. Remembering them and applauding their immense sacrifice for the nation is always inspiring.

Our college celebrates anniversaries throughout the year by organizing various programmes and events on these occasions. The students are given information by organizing motivational speeches of the invitee speakers. These speeches ignite spirit of patriotism, need of human values, social responsibilities, self-awareness, ecological responsibility, among the students. Even the students express their views and mention the essentiality of the thought of great leaders in today's era. Independence Day and the Republic day are celebrated by students with various activities like singing patriotic songs and performing dances, performing historical events on the stage. Streets plays are also performed by the students in different nearby areas to make people aware about our culture and sacrifice of great men.

The students are conscious of the values of self-sacrifice, hard efforts, moral and social values in order to fight forcefully against the evil tendencies in the society.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and

auxiliary functions**Response:**

To maintain complete transparency in the institutional financial, academic, administrative and auxiliary functions, the Principal has formed specific committees in which senior faculty members are involved in decision making process. The committees like Internal Quality Assurance Cell, Examination Committee, Cultural Committee, Research Committee, Alumni Committee, Time Table Committee etc. are formed for smooth and transparent governance in the college.

Financial system:

Transparency in financial system is maintained with the following steps:

- Formulation of Financial Committee as per UGC guidelines.
- Financial Audit is done regularly by the external agencies.
- Financial records are computerized and maintained regularly.
- Annual Budget has been discussed and approved by the management/ administration.
- Computerized fees receipts are provided to the students.
- Internal and External financial audit is conducted.

Academic and Administrative System:

- Academic Audit is done regularly
- Academic and administrative functions are governed by the principal.
- Specific objectives and guidelines for implementation have been discussed and observed throughout the year.
- Administrative Audit is done by internal and external agencies.
- College Development Committee (CDC) reports are accepted and implemented.

Auxiliaries System:

- Infrastructural requirements are fulfilled as per LMC resolutions.
- Principal discusses with all the staff members regarding their educational requirements.
- Student-oriented activities like annual gathering, sports activities, guest lectures, workshop study tour, industrial visit etc. have been conducted.
- Financial proposals of such activities are approved by the administration.

7.2 Best Practices**7.2.1 Describe at least two institutional best practices (as per NAAC Format)****Response:****Best Practices-I**

1. Title of the Practice: 'Preparation of Sustainable Bio-fertilizer for Agriculture'

2. Objectives:

1. To create awareness regarding the harmful effects of chemical fertilizers.
2. To create awareness in the farmers regarding the benefits of the use of organic fertilizers.
3. To maintain the balance of Eco system.
4. To take care of human health

3. The Context:

Sustainable bio-fertilizer can successfully replace chemical fertilizers for producing maximum crops without any bad effects to the soil and human health. We know that farmers' suicide is a stigma on our society. Farmers in Maharashtra, especially in Vidarbha region, have committed suicide as they could not cope-up with the expenditure in farming. Every year, the expenditure on farming is more than the profit and therefore farming has become a herculean task for the farmers. In this context, use of sustainable bio-fertilizers in farming is more economical.

Secondly, the farmers have been widely using the chemical fertilizers and pesticide in farming to increase their crop productivity. Although these chemicals make it possible to produce large quantity of crops, it destroys soil fertility. Its residual effects deteriorate the soil and make it non-fertile as it depletes the microbial counts. In this context of excessive use of industrial techniques and chemicals in farming, it is important to make awareness in the farmers about the less utilization of chemicals and maximum use of ecological bio-fertilizer for farming.

Thirdly, the use of Sustainable Bio-fertilizer for agriculture plays vital role in reconvertng the non-fertile soil in to productive or fertile soil. This Biological process causes no harm to the environment. It is completely eco-friendly and has positive impact on the environment. It maintains the soil quality, reduces soil degradation and erosion and produces healthy organism in the nature. In this context, this practice of using Sustainable Bio-fertilizer for agriculture in farming is eco-friendly and our institution is a part and parcel of maintaining the eco system.

Fourthly, the crops produced through Sustainable Bio-fertilizer are more nutritious and healthier than the crops produced by chemical fertilizers. The same crops seeds can be used for the next year crops by the farmers. In this way, the nutritious crop-ratio is gradually increasing in the area. Consequently, the institution's practice of preparation Sustainable Bio-fertilizer affects and cares for the human health.

4. The practice:

Our institution organizes various awareness programmes for the farmers through NSS activities. NSS has adopted nearby village Nimbhora, where the Department of Bio-Technology conducts some lectures on economical farming for the farmers.

The college has started Bio-Technology Department in the year 2002, and the practice of preparation of sustainable fertilizer for agriculture has been started and continued since last seven years. In the beginning, liquid formation of bio-fertilizer has been given to the farmers of adjacent areas as well as the NSS adopted village Nimbhora for testing it in their farms. Conventional agriculture techniques have been practiced by the farmers. Repeated cultivation on the same land reduces the population of natural soil microbes and soil

purity. This deficiency of nutrients in soil reduces productivity of crops. The institution has tried to overcome this problem, with the efforts of Bio-Technology Department. The use of microorganism such as N: P: K along with K: S: B, Zn SB, Si mobilizes and salinity depletes microbial cultures.

The ingredients used for preparation of Bio-fertilizer are as follow: 1) Rhizobium medium 31.8 gm/Lt. 2) Jenson's medium 24.1gm./Lt. 3) Pikovskays 31.3 gm/Lt. 4) Asospirillum medium 26 ml/Lt. 5) Acetobacter 24 ml/Lt. 6) Nutrient Broth 28 gm/Lt. All these mediums are used for the preparation of Broth of Particular Microbial culture (at 1210c for about 30 minutes). Fully grown microbial cultures are used for the seed treatment and root treatment at the time of sowing.

These 'sustainable bio-cultures' are made available to the farmers. These fertilizers fulfill the nutrient requirements of various crops species and develop sufficient capacity in native soil micro-organisms to survive in the soil with other microbes.

Initially, the farmers are given information about the benefits of sustainable fertilizer in farming. It is essential to change their mentality to prefer the sustainable fertilizer because it is comparatively slow in result. These fertilizers are bio-inoculants so they should be utilized at the time of sowing or at the time of garden plantation.

This culture is playing vital role in reconverting the non-fertile soil into fertile. It is absolutely eco-friendly causing no harm to the environment as well as to the farmers. On the contrary, consuming chemical fertilizer many times becomes the reason of farmer's death. The bio-fertilizer does not consist any chemicals harmful to the living soil.

5. Evidence of success

Feed backs from farmers are taken in the written form. Their views about the benefits of the product along with their phone numbers are remarked in the note book. It has been decided to fulfill their demands as per their requirements. The use of culture benefits the farmers in various ways. Their feedback shows the result of various benefits as given below:

1. Germination rate of seeds rose.
2. Comparative Growth of treated crops is higher than the untreated crops.
3. The yield rose up to around 30% which is qualitative and organic.
4. Less use of chemical fertilizers and pesticides is eco-friendly.
5. The root diseases of crops get controlled absolutely.
6. The produced crops are organic and healthy.
7. The plants need less chemical fertilizer doses.
8. Sustainable fertilizers make the soil perforated and water holding capacity get increased.
9. The result of Sustainable fertilizers is satisfactory for farmers.

6. Problems encountered and resources required

1. Reduction in soil productivity, porosity due to high use of chemical fertilizers.
2. Higher doses of bio fertilizers are required.
3. Greater number of spray and higher doses needed to kill the pests.
4. Ecological disturbances on environment and bio-cycle of chemical pollutants are hazardous carcinogenic.

7. Notes:

Sometimes it is difficult to convince the farmers to use bio-fertilizers as farmers want instant results.

Best Practice –II

1. Title of the Practice:

Community service by helping de-addiction of alcohol in the surrounding community where alcohol drinking is very rampant.

2. Objectives:

1. The main objective is to solve the common problem of drinking and help the people to recover from alcoholism.
2. The primary purpose is to stay sober and help other alcoholics to achieve sobriety.
3. To create awareness regarding ill effects of alcoholism and drug abuse.
4. To help the victims of alcohol abuse and indirectly help their whole family lives a happy and comfortable life and helps the society at large.
5. Save the marriages and the extended families of people addicted with alcohol abuse.
6. Control the risk of injuries and accidents due to alcohol abuse.
7. Help facilitate the health, happiness, safety and well –being of the society.
8. To help alcoholics recover from the numerous medical, psychiatric, social and family problems.

3. Context:

Alcohol, also known by its chemical name ethanol, is a psychoactive substance that is an active ingredient in drinks. The short and long term effects of alcohol can affect one's body, lifestyle and mental health. Alcohol is a depressant drug, which means it slows down the messages travelling between the brain. It can lead to an increased risk of health problems such as injuries, violence, liver diseases etc. According to WHO about 35-40% of the world population is reported to consume alcohol regularly. In an average an individual consumption amounts to 6.2 liters of alcohol each year. About 30% of India's population consumes alcohol regularly. An average Indian consumes about 4.3 liters of alcohol per annum says a report. One Indian dies every 96 minutes due to alcohol consumption. Our state Maharashtra and specifically our Vidarbha area is badly affected by habit of drinking. In our surrounding nearby area many families are suffering from the ill-effects of drinking.

4. The Practice:

Realizing one has the problem with alcohol is the first step to getting better, but it is often the hardest one. If one has become physically dependent on alcohol and needs to stop drinking completely, stopping overnight could be harmful. But cutting down or stopping drinking is usually just the beginning and most people need some degree of help or a long term plan to stay in control or completely alcohol free. Getting right support can be crucial to maintaining control in the future. Only relying on family, friends or care takers for this often is not enough. In such cases 'Alcoholic Anonymous' is a long-term support available throughout Maharashtra and India. Alcoholic Anonymous is accessible in most areas. Our college

Bharatiya Mahavidyalaya, Amravati has signed an MOU with this fellowship of A. A. Under this MOU we permit A. A. to conduct A. A. meetings on every Tuesday and Thursday during 7:00 to 8:00 p.m. since 2015. We have continued it in 2015-16, 2016-17 and 2017-18 in our college. Many members of the nearby Rajapeth area and other surrounding areas have been completely recovered from alcoholism. Not only people from the poor strata of society but also many educated people like professors, Engineers, and Doctors also have got themselves admitted in the A. A. meetings held in our college. They have become sober and are highly thankful to the A.A. fellowship. Alcoholic Anonymous is a fellowship of men and women who share their experience, strength and hope with each other so that they may solve their common problem and help others to recover from alcoholism. The only requirement for membership is a desire to stop drinking. There are no dues or fees for A.A. membership. They are self-supporting through their own contributions. Our college also supports the A.A. financially through contributions from our staff members. Their primary purpose is to stay sober and help other alcoholics to achieve sobriety. The A.A. is a fellowship which maintains the anonymity of the members admitted to it. The names of the member is not disclosed and is kept secret to help the member free of guilt and shame free. (Every year about 50-60 members have completely recovered. They are now living a very happy and healthy life. People are now feeling free to approach us for their problem of drinking. We are happy that people from all walks of life are being benefitted by this MOU with A.A.)

5. Evidence of success:

The A.A. fellowship has given our college letters of thanks for our MOU with them. They are very grateful to us for helping them to conduct their meetings on every Tuesday and Thursday during 7:00 to 8:00 p.m. They have given the number of members who have recovered completely. They are now living a very happy and healthy life. This has resulted in bringing happiness in their families. This has in turn contributed to the wellbeing of the society. People are now feeling free to approach us for their problem of drinking. We are happy that people from all walks of life are being benefitted by this MOU with A.A. Women from the surrounding area are especially thankful to us for helping their family members to recover from the habit. This has affected in controlling the incidents of violence and wife beating. Many members have given us letters of thanks with names changed. Women too have sent us written thanks for bringing happiness and well-being in their families.

6. Problems encountered and resources required:

1. Many addicts hesitate to take the first step of admitting themselves in the class.
2. It is difficult to maintain the regularity of attendance of addicts in the class.
3. They feel that they may have to suffer from withdrawal symptoms.

As the A.A. is free of charge, funds have to be generated from other resources.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority

and thrust**Response:**

‘Bharatiya Vidya Mandir’-The management of our college is an organization formed by a group of young devoted socially oriented teachers. With an earnest desire to put an end to the corrupt practice in the field of education, they felt the need to have an organization with a sincere mission of service to the society. It is the mission of our institution to serve the society without the narrow consideration of caste, creed and community. Five founder members of our society, who were lecturers in different institutes on permanent basis, left their jobs to work together as teachers with a new vision and mission to provide education especially for the underprivileged and the educationally deprived class society. As all other institutions, our college also endeavors to produce professionally competent and socially committed individuals. We strive to bring out students with professional as well as human ethical values. It is our sincere endeavor to serve the society. To achieve this aim is to ensure the all-round development of the students through various curricular co-curricular and extracurricular activities.

But keeping in mind our specific vision of mission, we provide quality education at affordable charges to the students from the economically backward and downtrodden strata of the society and prepare them for a bright future. This would help them streamline in the flow of progress of the nation. We also make provisions for paying the fees in installments feasible for the students. They are granted admissions with as much minimum fees as possible for them. Sometimes we also admit some students (poor and sincere) unlike other colleges we encourage students from the nearby slum area and locality to pursue education in our college. We try to help them do so in all the ways possible to us. Another aspect of our vision is that we also give admission to students with lower percentage. While other colleges take only higher percentage students and show a higher rate of result, we with a more humble and noble vision have dedicated our college for the upliftment and progress of the underprivileged students also students with lower percentage. This is a very noble and humble mission but it is a very taxing and testing initiative for us. But with the sincere and hard effort of all our staff members, we try to improve the academic standard of our college. We make it a point to improve our result every successive year. We have to put all our satisfactory result. Another important aspect about our mission is to guarantee an equal education opportunity without regard to gender, caste and religion. There is no gender bias. Girls are given equal opportunity for admission in our college. Boys and girls are given equal opportunity for education. Another important endeavor of our institution is to instill values in students to enhance their moral character along with their academic progress. Values like equality, gratitude, kindness etc. are instilled in the students to influence their behavior toward society. This would enable to produce not only a well-mannered human being but also a sensitive global citizen. The idea of education is to civilize young minds and transform them into good individuals. If their thought process is corrected, their minds will be moulded in a better way. Despite having different mind-set, they are thought to understand the natural realities of life in a like manner. This will generate global peace and harmony. Lessons of good conduct is a part of our code of conduct of the college and all our staff members communicate the same through their action and behavior in college because observing them practically has more impact than verbal lectures.

File Description	Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

Recommendations given by the Peer Team for Quality Enhancement in the 2nd cycle of accreditation are almost complied. Increase in number of classrooms, expansion of Laboratories, increase in number of Ph.D. holders, Ph.D. supervisors, research papers; Soft skill and Personality Development courses, Play ground facilities, facilities for divyangjan, automation of administrative office and library, ICT enabled teaching, linkages with external agencies and improvement in basic amenities for students are some of the quality additions in the 3rd cycle.

Concluding Remarks :

The assessment period has been one of constant improvements and progresses for the institute. We, as an institute, have evolved and achieved that of which we are proud. This has definitely not made us complacent but filled us with a strong desire to excel.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>2</td> <td>1</td> <td>11</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>13</td> <td>13</td> <td>12</td> <td>12</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	1	1	2	1	11	2017-18	2016-17	2015-16	2014-15	2013-14	4	13	13	12	12
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	1	2	1	11																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	13	13	12	12																	
1.2.2	<p>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>1.2.2.1. Number of programmes in which CBCS/ Elective course system implemented.</p> <p>Answer before DVV Verification : 3</p> <p>Answer after DVV Verification: 3</p>																				
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>124</td> <td>95</td> <td>20</td> <td>35</td> <td>183</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>124</td> <td>95</td> <td>20</td> <td>136</td> <td>82</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	124	95	20	35	183	2017-18	2016-17	2015-16	2014-15	2013-14	124	95	20	136	82
2017-18	2016-17	2015-16	2014-15	2013-14																	
124	95	20	35	183																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
124	95	20	136	82																	
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years</p> <p>Answer before DVV Verification : 7</p>																				

Answer after DVV Verification: 3

2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 465 1046 600"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1163</td> <td>1283</td> <td>1230</td> <td>1250</td> <td>1101</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 678 1046 813"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1080</td> <td>1080</td> <td>1084</td> <td>1080</td> <td>1055</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per provided initial reservation of seats by HEI.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1163	1283	1230	1250	1101	2017-18	2016-17	2015-16	2014-15	2013-14	1080	1080	1084	1080	1055
2017-18	2016-17	2015-16	2014-15	2013-14																	
1163	1283	1230	1250	1101																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1080	1080	1084	1080	1055																	
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors</p> <p>Answer before DVV Verification : 34</p> <p>Answer after DVV Verification: 40</p>																				
2.4.4	<p>Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years</p> <p>2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1413 1046 1547"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>0</td> <td>0</td> <td>6</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1626 1046 1760"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per ecopies provided by HEI.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	2	0	0	6	2	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	0	0	6	2																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	0	0	0																	
3.1.3	<p>Number of research projects per teacher funded, by government and non-government agencies, during the last five year</p> <p>3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years</p>																				

Answer before DVV Verification : 16

Answer after DVV Verification: 12

3.1.3.2. Number of full time teachers worked in the institution during the last 5 years

Answer before DVV Verification : 42

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	13	13	16	7

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
9	12	12	14	6

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1159	1817	1927	1610	1294

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1369	1817	1927	1610	1294

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

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2017-18	2016-17	2015-16	2014-15	2013-14
5	4	4	2	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	2	0	2

- 4.2.6 Percentage per day usage of library by teachers and students
- 4.2.6.1. Average number of teachers and students using library per day over last one year
 Answer before DVV Verification : 158
 Answer after DVV Verification: 67
- Remark : As per logbook copies of students using library on 18/7/2017, 20/9/2017, 2/2/2018,

- 5.2.1 Average percentage of placement of outgoing students during the last five years
- 5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
42	15	15	11	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
42	14	16	11	3

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.
- 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	9	6	9

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	9	6	9

5.3.3	<p>Average number of sports and cultural activities/ competitions organised at the institution level per year</p> <p>5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>9</td> <td>7</td> <td>9</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>4</td> <td>6</td> <td>5</td> </tr> </tbody> </table> <p>Remark : DVV has considered events not activities under the event.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	9	9	7	9	8	2017-18	2016-17	2015-16	2014-15	2013-14	6	6	4	6	5
2017-18	2016-17	2015-16	2014-15	2013-14																	
9	9	7	9	8																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
6	6	4	6	5																	
6.3.2	<p>Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1095 1046 1229"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>2</td> <td>0</td> <td>6</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1308 1046 1442"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>2</td> <td>0</td> <td>5</td> <td>1</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0	2	0	6	1	2017-18	2016-17	2015-16	2014-15	2013-14	0	2	0	5	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	2	0	6	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	2	0	5	1																	
6.3.3	<p>Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years</p> <p>6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1722 1046 1856"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0</td> <td>0</td> <td>0</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1935 1046 2069"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0</td> <td>0</td> <td>0</td> <td>6</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	3	0	0	0	7	2017-18	2016-17	2015-16	2014-15	2013-14	3	0	0	0	6
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	0	0	0	7																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	0	0	0	6																	

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	8	0	10	9

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	7	0	7	9

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	6	3	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	4	2	1

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	3	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	3	0	1

7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>2</td> <td>4</td> <td>2</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>2</td> <td>4</td> <td>2</td> <td>4</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	2	4	2	4	2017-18	2016-17	2015-16	2014-15	2013-14	2	2	4	2	4
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	2	4	2	4																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	2	4	2	4																	
7.1.17	<p>Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</p> <p>7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1133 1046 1267"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>3</td> <td>3</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1346 1046 1480"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>2</td> <td>3</td> <td>6</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	1	1	3	3	7	2017-18	2016-17	2015-16	2014-15	2013-14	0	1	2	3	6
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	1	3	3	7																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	1	2	3	6																	

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1762 986 1874"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>32</td> <td>32</td> <td>32</td> <td>32</td> <td>32</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1953 986 2065"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>6</td> <td>6</td> <td>6</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	32	32	32	32	32	2017-18	2016-17	2015-16	2014-15	2013-14	6	6	6	6	6
2017-18	2016-17	2015-16	2014-15	2013-14																	
32	32	32	32	32																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
6	6	6	6	6																	

2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1440	1440	1445	1440	1407

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1080	1080	1084	1080	1055

2.3 Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
453	515	481	473	441

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
240	254	262	255	220