

The Annual Quality Assurance Report (AQAR) of the IQAC

2015-2016

Submitted by

**Bharatiya Mahavidyalaya,
Amravati.**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-2016

I. Details of the Institution

1.1 Name of the Institution

Bharatiya Mahavidyalaya

1.2 Address Line 1

Rajapeth,

Address Line 2

Badnera Road

City/Town

Amravati

State

Maharashtra

Pin Code

444601

Institution e-mail address

bmvamt@gmail.com

Contact Nos.

0721-267383

Name of the Head of the Institution:

Dr. A. J. Gadewar, Principal

Tel. No. with STD Code:

0721-2520602

Mobile:

9960866653

Name of the IQAC Co-ordinator:

Dr. Aradhana G. Vaidya

Mobile:

+919823030091

IQAC e-mail address:

aradhanav@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

Track ID 12797

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/62/RAR/046 Dated 05-01-2013

1.5 Website address:

www.bmvamt.ac.in

Web-link of the AQAR:

www.bmvamt.ac.in/papges/iqac.php

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	-	2004	5 Years
2	2 nd Cycle	B	2.76	2013	5 Years Valid upto 4-01-2018

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

04/06/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR_2012-2013_____ (DD/MM/YYYY)
- AQAR_2013-2014_____ (DD/MM/YYYY)
- AQAR_2014-2015_____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ **Private** ☒

Affiliated College Yes ☒ No ☐

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

M.B.A. Open Univeristy

1.11 Name of the Affiliating University (for the Colleges)

**Sant Gadge Baba Amravati University,
Amravati**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐ No ☐

University with Potential for Excellence ☐ No ☐ UGC-CPE ☐ No ☐

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	02		

2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	00
2.9 Total No. of members	17
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No ☒
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- **IQAC organized a workshop**
- **IQAC motivated & urged the IQAC members to attend NAAC conference and seminars.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

plan of action was formulated by the IQAC in support with the staff members. A follow-up was taken from time to time and the targets were achieved by the end of the academic year.

Plan of Action	Achievements
<ul style="list-style-type: none"> • To organize workshops and seminars • Completion of MRP • More research activities to be undertaken 	<ul style="list-style-type: none"> • Proposals of the same were sent to the UGC for approval • Major/Minor projects were completed and submitted to the UGC. • New Major/Minor projects were taken up

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate Any other body

Provide the details of the action taken

With certain suggestions and changes the AQAR was approved by LMC and Management

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	Nil	-	Nil
PG	04	Nil	04	-
UG	03	Nil	-	Nil
PG Diploma	-	-	-	-
Advanced Diploma	-	-	01	Nil
Diploma	-	-	01	-
Certificate	-	-	01	-
Others	-	-	-	-
Total	09	Nil	07	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 (B.Sc., M.Sc. & M.Com.,)
Trimester	----
Annual	03 (B.A., B.Com & M.A.)

1.3 Feedback from stakeholders* Alumni ☒ Parents ☐ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There was no revision of syllabus except for B.Com.III Marathi

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No department was introduced during the academic session 2015-16

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39+1	21	18	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

27

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	04	-	-	-	-	-	-	Nil	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

18

10

60

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	22	26	19
Presented papers	14	14	--
Resource Persons	--	10	10

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Use of power point presentation**
- **Interaction & Discussion Method**
- **Audio-visual aids**
- **invited lectures and Motivational Speeches**

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Attempt was made on Open Book Examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.III	114	2	10	18	01	41.23
B.Com.III	214	20	13	07	00	63.08
B.Sc.III	068	7	28	5	00	48.98
M.A. II (GEO)						
M.A.II (ENG)						
M.Com. Sem-IV						
M.Sc. Sem-IV (CPS)						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC checks out the plan for Teaching-Learning at the commencement of the academic year.
- Timely visits to the classrooms
- A strict vigil on Teaching-Learning process.
- Punctuality and discipline are followed with dedication
- Internal Academic Audit is conducted.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	03	-	Nil
Technical Staff	06	01	-	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC motivates and urges the staff to take up research activities
The Research cell is motivated by the IQAC.
A record of the research activities is maintained
A very conducive research atmosphere is provided for the staff

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	-	01
Outlay in Rs. Lakhs	4,75,000	-	-	4,75,000

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	05	02	08	--
Outlay in Rs. Lakhs	--	--	15,16,000	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	15	03	01
Non-Peer Review Journals	-	04	-
e-Journals	03	01	-
Conference proceedings	11	06	08

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	02	UGC	15,16,000	1,25,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="-"/>	CAS	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
DPE	<input type="text" value="-"/>			DBT Scheme/funds	<input type="text" value="-"/>

3.9 For colleges	Autonomy	<input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star Scheme	<input type="text" value="-"/>
	INSPIRE	<input type="text" value="-"/>	CE	<input type="text" value="-"/>	Any Other (specify)	<input type="text" value="-"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	--	--	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

12

45

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	-	College forum	09	
NCC	-	NSS	-	Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Rallies organized on AIDS awareness, Anti Tobacco, Literacy, awareness, ecology awareness.
- Cleanliness awareness drive undertaken in slum areas
- 'Save Girl-Child' posters displayed

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5626.9 sq. m	-	Donated	-
Class rooms	22	-	Students Fees	22
Laboratories	12	-	-	13
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- **Fully Computerized**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	48001	3219442	554	1,26,881	48555	3346323
Reference Books						
e-Books	NList online library					
Journals	15					
e-Journals	NList online library					
Digital Database						
CD & Video	94					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	110 (working conduction)	77	yes	Nil	Nil	14	15	04
Added	08	08	yes	Nil	Nil	Nil	Nil	
Total	118	85		Nil	Nil	14	15	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Most of the staff is computer savvy. Computers and Internet are provided to all departments. The students have access to computers and internet in the computer department. The staff guide and help the students in having a better knowledge of the up-coming trends in technology

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.25
ii) Campus Infrastructure and facilities	1.76
iii) Equipments	1.14
iv) Others	2.63
Total :	5.78

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC has developed awareness about student support services among the students.
- The staff is urged to interact with the students regarding the same.
- Principal's address to the students helps in providing all the necessary information to the students.

5.2 Efforts made by the institution for tracking the progression

- Student's progress is tracked with the help of feedback forms
- Through parents-teachers-students interactions
- Alumni feedback
- Personal Counselling

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1735	221	45	-

(b) No. of students outside the state

-

(c) No. of international students

Nil

Men (UG+PG)	No	%	Women (UG+PG)	No	%
	1083	55.36		873	44.63

Last Year 2014-15 (UG+PG)						This Year 2015-16 (UG+PG)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
502	341	103	883	-	1829	514	341	111	990	--	1956

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- A Special cell is formed to extend coaching for competitive exams.
- Books and other reference materials is provided for the students.
- Experts are invited to guide the students
- Reading room and library facilities are provided

No. of students beneficiaries

500

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- **Career guidance cell operates all through the year.**
- **Students take benefit of the facilities offered**
- **Coaching is provided**
- **Job related opportunities and information is provided by the cell**

No. of students benefitted

48

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	

5.8 Details of gender sensitization programmes

- Women grievance cell operates with efficiency.
- Guest Lecturers are organized to boost the confidence and self esteem of girl student.
- Lectures on gender sensitization are held.
- Equal, academic and extracurricular, opportunities are provided for all the students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events 184

State/ University level

10

National level

16

International level

-

No. of students participated in cultural events

State/ University level

-

National level

-

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount(Rs.)
Financial support from institution	-	-
Financial support from government		
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To make quality the element of higher education

Mission:

- To provide quality education in the down trodden and needy in the society
- To offer equally opportunities to the students from rural area
- To spread education to all the strata of the society

6.2 Does the Institution has a management Information System

Yes, Administration procedure including

- Finance
- Students admission
- Evaluation and examination procedure

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development and framing work is carried out by the BOS and other committees appointed by the university. Number of our staff members are part of the curriculum development committee.

6.3.2 Teaching and Learning

Completion of course is the first and foremost compulsion for the staff. Teaching is student-centric. Efficient teaching and good report with the students are basic expectation from the staff. Innovative methods of teaching and learning are encouraged.

6.3.3 Examination and Evaluation

- Annual Common test is conducted by the college.
- Unit test are carried out throughout the year.
- University conducts the final exams. The college provides infrastructure and all the necessary facilities for the same.

6.3.4 Research and Development

The college has two research labs recognized by the SGB Amravati University for M.Phil. & Ph.D. research scholars of Botany and Geography departments

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is well-equipped with efficient staff rendering their services to the students and staff. Library is computerized and the work is carried with the help of trained staff.

6.3.6 Human Resource Management

The state Govt. Rules, regulations and reservation policies are strictly followed in recruitment of teaching and non-teaching staff

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is carried out as per the University /UGC norms.

6.3.8 Industry Interaction / Collaboration

Various departments have interaction on various grounds. Department of Commerce have scheduled visits local industries. A healthy and informative interaction with the industry helps the students to have a better understanding of business section.

6.3.9 Admission of Students

Students are admitted on merit basis. However from weak economic background with less percentage are also admitted keeping true to the mission of the institute. The list are displayed on order to have total transparency.

6.4 Welfare schemes for

Teaching	02
Non teaching	02
Students	02

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC
Administrative	Yes	Sr. Auditor (State Govt.)	Yes	CA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Time-bound results.
- Transparency in exam related work.
- Grievance redressal for exam section
- Timely revised syllabus

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University is urging the affiliated college to go in for autonomous status.

6.11 Activities and support from the Alumni Association

The meetings of alumni association is conducted during every academic session. Through fruitful interactions with the alumni, the institute benefits a lot. Students receive proper guidance. Their valuable suggestions help the institute to achieve its goals.

6.12 Activities and support from the Parent – Teacher Association

Parents are one of the major stake-holders. Their timely and thoughtful suggestions helps in pointing out the voids and their appreciations help boost the confidence of the institute.

6.13 Development programmes for support staff

- Programme on good communications & language skills held.
- Personality development programme organized.
- Need for discipline and punctuality stressed.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Every year more plants are planted by the students.
Use of plastic bags and others plastic objects are restricted in campus. Garbage is collected and disposed off with care.
Lectures on environment are organized for the students. Students are made aware of the benefits of a eco-friendly campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Faculty Coordinates for each faculty
- CCTV cameras Installed
- Constant vigilance

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Major focus was on research :- Brilliant increase in research
- Taking up MRP :- number of MRP submitted to UGC for approval .
- Submission & Completion of MRP:- Minor /Major projects completed
- Organizing Conferences :- Proposal submitted, Approval still awaited

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Keeping part with the changing trends in education and introducing courses accordingly.
- Community services and social commitments

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- An Environmental-awareness rally is organized
- Save environment posters displayed
- Students urged to plant more trees
- Eco –friendly campus mentioned

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Department wise SWOT analysis conducted by IQAC

8. Plans of institution for next year

- More Major/Minor Projects to be Submitted
- Extra focus on Research
- Research Labs to be updated
- Organizing workshops, Seminars & Conferences

Name

Dr. A. G. Vaidya



Signature of the Coordinator, IQAC



Name Dr. A. J. Gadewar



Principal
Bharatiya Mahavidyalaya
Amravati

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
