

The Annual Quality Assurance Report (AQAR) of the IQAC

2014-2015

Submitted by

**Bharatiya Mahavidyalaya,
Amravati.**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-2015

I. Details of the Institution

1.1 Name of the Institution

Bharatiya Mahavidyalaya

1.2 Address Line 1

Rajapeth,

Address Line 2

Badnera Road

City/Town

Amravati

State

Maharashtra

Pin Code

444601

Institution e-mail address

bmvamt@gmail.com

Contact Nos.

0721-267383, 2575033

Name of the Head of the Institution:

Dr. A. J. Gadewar, Principal

Tel. No. with STD Code:

0721-2520602

Mobile:

9960866653

Name of the IQAC Co-ordinator:

Dr. Aradhana G. Vaidya

Mobile:

+919823030091

IQAC e-mail address:

aradhanav@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

Track ID 12797

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/62/RAR/046 Dated 05-01-2013

1.5 Website address:

www.bmvamt.ac.in

Web-link of the AQAR:

www.bmvamt.ac.in/papges/iqac.php

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	-	2004	5 Years
2	2 nd Cycle	B	2.76	2012	5 Years Valid upto 4-01-2018

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

04/06/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR_2012-2013_____ (DD/MM/YYYY)
- AQAR_2013-2014_____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ **Private** ☒

Affiliated College Yes ☒ No ☐

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

M.B.A. Open Univeristy

1.11 Name of the Affiliating University (for the Colleges)

**Sant Gadge Baba Amravati University,
Amravati**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐ No ☐

University with Potential for Excellence ☐ No ☐ UGC-CPE ☐ No ☐

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

02

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

16

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- **IQAC motivated & urged the staff (IQAC members) to attend NAAC conference and seminars.**
- **The various responsibilities of the IQAC were constantly remembered and seriously worked out.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Encouraged more research activities • Completion and submission of MRP • Various academic activities like conferences and seminars 	The research cell saw to it that more research activities are carried out

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒

Syndicate

Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	Nil	-	-
PG	04	Nil	04	-
UG	03	Nil	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	01	-
Diploma	-	-	01	-
Certificate	-	-	01	-
Others	-	-	-	-
Total	09	Nil	07	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 (B.Sc. & M.Com., M.Sc. Computer Science)
Trimester	-
Annual	03 (B.A., B.Com & M.A.)

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Board of Studies is responsible for syllabus framing. Number of our faculty members are members of syllabus framing committee

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39+1	21	18	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

26

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	04	-	-	-	-	-	-	Nil	04

2.4 No. of Guest and Visiting faculty and Temporary faculty

20

10

**30 (Granted CHB)
39 (No grant CHB)**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	09	43	10
Presented papers	08	21	04
Resource Persons	--	13	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Audio-visual teaching aids**
- **Use of power point presentation**
- **Discussion Method**

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Attempt was made on Open Book Examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

Nil

Nil

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.III	102					34.31
B.Com.III	199					56.67
B.Sc.III	049					48.98
M.A. II (GEO)	013					84.62
M.A.II (ENG)	004					25.00
M.Com. Sem-IV	063					85.27
M.Sc. Sem-IV (CPS)	022					68.18

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC keeps strict vigil on the Teaching and Learning process.
- Innovative methods were introduced.
- Staff members were urged to concentrate on students-based teaching.
- Every three months the IQAC evaluates the progress of every department.
- Suggestions and directions are provided by the IQAC.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	03 (STC)
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	03	Nil	Nil
Technical Staff	06	01	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC Monitors research cell. A note of all research activities is taken. A research supporting /promoting library is maintained. All required facilities for improving research is provided in the campus

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	4,75,000/-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	09	08	02
Outlay in Rs. Lakhs		7,65,000/-		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	07	-
Non-Peer Review Journals	-	-	-
e-Journals	03	01	-
Conference proceedings	01	25	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	02	UGC	4,75,000	
Minor Projects	02	UGC	7,65,000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. **Nil** Chapters in Edited Books **07**

ii) Without ISBN No. **Nil**

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="-"/>	CAS	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
DPE	<input type="text" value="-"/>			DBT Scheme/funds	<input type="text" value="-"/>

3.9 For colleges	Autonomy	<input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star Scheme	<input type="text" value="-"/>
	INSPIRE	<input type="text" value="-"/>	CE	<input type="text" value="-"/>	Any Other (specify)	<input type="text" value="-"/>

3.10 Revenue generated through consultancy **Nil**

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons **20**

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
05	-	04	01	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

12

45

3.19 No. of Ph.D. awarded by faculty from the Institution

07

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	-	College forum	-	
NCC	05	NSS	20	Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Eye testing programme at Adopted village by NSS
- N.S.S. team visit to Ralegansidhi (Anna Hazare Gram) & Hivarebazar (Popatrao Pawar Gram)
- Awareness Programme on “Traffic Rules and Regulations”
- HB testing camp at Adopted village by NSS

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2 Acres	479 sqm	Donated	-
Class rooms	22	02	Students Fees	-
Laboratories	12	-	-	-
Seminar Halls	01	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Administrative office is fully computerized
- Library fully computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value(Rs.)	No.	Value(Rs.)
Text Books	47159	2973416	842	246026	48001	3219442
Reference Books						
e-Books	NList online library					
Journals	12		03		15	
e-Journals	NList online library					
Digital Database						
CD & Video	71		23		94	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	103 (working conduction)	72	yes	Nil	Nil	12	15	04
Added	07	05	yes	Nil	Nil	02	Nil	
Total	110							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

No specific training programme organized during the year. However students are given training and guidance on daily basis in the library and computers labs. Staff members are urged to become computer savvy.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.25
ii) Campus Infrastructure and facilities	0.94
iii) Equipments	1.00
iv) Others	3.00
Total :	5.19

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

A well drafted college prospectus is prepared for the students. All the information necessary for the students is provided in the prospectus. The Principal addresses the students detailing about all the facilities available to them. IQAC members address the student's issue whenever needed.

5.2 Efforts made by the institution for tracking the progression

- **The students progression is tracked with the help of feedback forms.**
- **Through parents-teachers-students interaction.**
- **Through the reports of various committees.**
- **Through personal counseling**
- **Alumini feedback**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1568	261	45	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men (UG+PG)	No	%	Women (UG+PG)	No	%
	1015	55.49		814	44.51

Last Year 2013-14 (UG+PG)						This Year 2014-15 (UG+PG)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
538	314	54	833	1739	-	502	341	103	883	-	1829

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- To provide guidance, career guidance cell is setup
- A well equipped library is maintained for competitive exams.
- Related magazines and examination question papers are given to the students.
- Timely financial help is provided

No. of students beneficiaries

80

5.5 No. of students qualified in these examinations

NET	02	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Career guidance cell operates all through the year.
- Staff members offer guidance.
- Subject related experts are invited for coaching.
- Counseling is provided to the needy and weaker students.

No. of students benefitted

50%

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	-	01	

5.8 Details of gender sensitization programmes

- Guest Lecturers on women equipment and women empowerment.
- Women grievance redressal cell operates with efficiency.
- Group discussion on gender sensitization held.
- Rallies, lectures, and patha- natya on Beti- Bachao held.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events 184

State/ University level

13

National level

05

International level

-

No. of students participated in cultural events

State/ University level

12

National level

-

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount(Rs.)
Financial support from institution	-	-
Financial support from government	1504	5205691
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To make quality the element of higher education
Mission:

- To provide quality education in the down trodden and needy in the society
- To offer equally opportunities to the students from rural area
- To reach the beneficent to education of all clusters

6.2 Does the Institution has a management Information System

Yes, Administration procedure including

- Finance
- Students admission
- Evaluation and examination procedure

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is revised as per the UGC norms. The university has BoS which works on framing of the syllabus. Institution has no direct role to play. However number of our staff member are members of BoS and syllabus framing committee.

6.3.2 Teaching and Learning

All the three faculties have faculty coordinators
Faculty coordinators keep a strict vigil on academic activities
Education and lectures are made as student's friendly as possible

6.3.3 Examination and Evaluation

- For science faculty semester system with continuous Internal Assessment (CIA) is followed.
- Class wise Unit Tests are conducted. Annual exam is conducted in the month of Feb.
- Group discussion, Seminars are a encouraged / organised

6.3.4 Research and Development

- Two research laboratories are recognized for Ph.D. Programme by SGB Amravati University.
- The research cell operates to promote research activities
- IQAC members encourage more research activities.
- Paper presentation, publication and MRP's graph has grown in number

6.3.5 Library, ICT and physical infrastructure / instrumentation

- A well furnished/equipped library is the pride of the institute.
- Library Committee is functional all through the year
- Optimum use of the library area is made
- Best facilities are provided to the students

6.3.6 Human Resource Management

The state Govt. Rules, regulations and reservation policies are strictly followed in recruitment of teaching and non-teaching staff

6.3.7 Faculty and Staff recruitment

The parent managements, as per vacant post, implement the procedure of recruitment of faculty and other staff through the approval of State Govt. And the University.

6.3.8 Industry Interaction / Collaboration

Students are constantly made to interact with the industry and the business world. Commerce faculty students visit the industries in the city. They collect first hand experience through interaction.

6.3.9 Admission of Students

- Students admission is done on percentage basis
- Counselling is conducted before the admission.
- College prospectus carries all the necessary information.
- Preference to the rural students is given
- The admission committee guides and monitors the admission process

6.4 Welfare schemes for

Teaching	02
Non teaching	02
Students	02

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Academic Audit Committee
Administrative	Yes	Sr. Auditor (State Govt.)	Yes	CA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Semester system is introduced at UG & PG level
- Attempts are on to introduced Credit-Base system at all levels.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University is seriously urging the colleges to work in attaining autonomy

6.11 Activities and support from the Alumni Association

- Annual meetings of the alumni association is held.
- Institute receives no financial help from the Association.
- However Alumni extends their valuable support through guidance
- Guest lecturers of the alumni are organized.

6.12 Activities and support from the Parent – Teacher Association

- Parents show a very keen interest in the functioning of the institute.
- Their suggestions and guidance is welcomed as they are our main stake-holders.
- Two meetings are held with the parents.

6.13 Development programmes for support staff

- Programme on development of language skills for official purpose held.
- Personality development programme organized.
- Punctuality and discipline is encouraged

6.14 Initiatives taken by the institution to make the campus eco-friendly

An eco-friendly campus is maintained.
Students are urged to make less use of vehicles
Tree plantation is carried out.
Ban on the plastic bags in the campus area
Lectures on 'Environment' is organised

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Faculty Coordinates for each faculty
- CCTV cameras Installed
- Constant vigilance

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- MRP taken up by Maximum number of staff members
- Research activities increased
- Various cultural programmes organised
- Study tours, Seminars, Workshops held
- Bhasha-Din Celebrated

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Always trying to keep pace with the changing trends in education.
- Community services all through the year

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- SYBA, SYBCom, SYBSc students take up environment projects
- Environment awareness rallies held

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Department wise SWOT analysis conducted by the IQAC.

8. Plans of institution for next year

- Proposals for organizing conference in English will be forwarded to UGC
- At least five MRP's to be taken up
- Compilation and submission of MRP's
- Organizing study tours

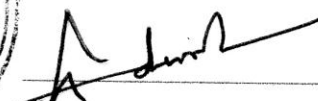
Name: Dr. A. G. Vaidya



Signature of the Coordinator, IQAC



Name: Dr. A. J. Gadewar



Signature of the Chairperson, IQAC
Principal
Bharatiya Mahavidyalaya
Amravati.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
